

**City of Coffman Cove
Regular City Council Meeting
Thursday, December 15th, 2022, 6:30 PM @ City Hall**

Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXZaWM5VWNlHNNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

Call to Order:

Roll Call:

Pledge of Allegiance:

Public Comment:

Approval of Agenda:

Persons to be Heard: Ashe Construction/ Mikael Ashe

Consent Agenda:

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: East POW AC Wolf Letter

Resolutions & Ordinances:

1. Resolution 23 08 Shared Fisheries Business Tax Resolution

New Business:

1. Ashe Construction request for Council approval
2. Hire Back-up Postal Clerk
3. Lux Property Repair
4. Parking Policy

Unfinished Business:

1. Kate Holtman's Resignation/Rescinding of Resignation
2. Grant/Priority
3. Backhoe Repair Estimates
4. Loggers Lane Paving Updates
5. Post Office: Incoming/Outgoing Mail Issues
6. ARPA Fund Allocations
7. Harbor Finger Floats Update
8. Long Term Parking
9. ATV Purchase
10. Approval of Subdivision Rd.:
11. Special Land Use Permits:

Public/Council Comment:

Executive Session – None

Adjourn:

Posted: 12/8/2022 (amended w/date correction 12/9/2022) Amended 12/12/2022 posted same day

Re-Posted City Hall, Post Office, Library

City of Coffman Cove
Special City Council Meeting
Monday, November 28th 2022 at 5 PM @ City Hall

Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXZaWM5VWNlHNL2tQeU56UT09>

Meeting ID: 574 852 1201 Passcode: 041318

Call to Order: Mayor Ashe calls meeting to order at 5:00 pm

Roll Call: Mikael Ashe, present, Dawn Rosenlund, present, Yvonne Drozdowicz-Somleth, present, Perry Olson, present, Jack Mulcare, present.

Pledge of Allegiance: Yes

Public Comment: None

Approval of Agenda: Yvonne Drozdowicz-Somleth makes a motion to approve the agenda, Dawn Rosenlund 2nd, Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somleth, yes, Perry Olson, yes, Jack Mulcare, no. **Five in favor, one opposed, motion passes.**

Jack Mulcare makes a motion to relax the agenda to move Kate Holtman to the top of the list before Resolution 23-07, Perry Olson 2nd, Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somleth, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

Persons to be Heard: None

Correspondence/Information: None

New Business:

1. Accept Kate Holtman resignation: Perry Olson makes a motion to accept Kate Holtman resignation and declare the seat vacant, Yvonne Drozdowicz-Somleth 2nd, Discussion: Dawn Rosenlund asked if anyone had ever handed the City Clerk their resignation and before City Council accepted and declared the seat vacant, rescinded their resignation? Perry Olson said he had the law and searched back to 2003 and found no instances where someone changed their mind. Perry read Ordinance Title II Administration Section 2.02.100, then stated that Council has always voted to accept resignation and declare seat vacant. The question hinges on- is the resignation accepted when handed to the City Clerk, he said he thinks it is. More discussion on how vague the language in the Ordinance is on the acceptance of City Council resignation. Perry spoke on a case of rescinded resignation in Washington. Roll Call: Mikael Ashe, no, Dawn Rosenlund, no, Yvonne Drozdowicz-Somleth, yes, Perry Olson, yes, Jack Mulcare, no. **Two yes votes, three no votes, motion fails.** Dawn Rosenlund makes a motion that we accept Kate's letter to rescind her resignation, Jack Mulcare 2nd, Discussion: Jack Mulcare said it seems in the past we have set a precedence to not accepting the resignation until the Council votes on it, are we breaking that precedent right now? Mikael Ashe said if we can't come to a resolution tonight should we move this to our December 15, 2022, meeting. Perry Olson believes that her letter was

dated November 18, 2022, and that should serve as her official resignation. Roll Call: Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somleth, no, Perry Olson, no, Jack Mulcare, yes. **Three yes votes, two no votes, motion fails.**

Resolutions & Ordinances: 23-07 Removal of First Bank Check Signer- Mikael Ashe makes a motion that we accept Resolution 23-07, Perry Olson 2nd Roll Call: Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somleth, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

Unfinished Business: None

New Business:

1. Hire new Back Up Postal Clerk: Recommendations for Back Up Postal Clerk: Mikael Ashe states there are two applicants and there hasn't been a recommendation for one. Yvonne Drozdowicz-Somleth stated that Dawn Rosenlund and she spoke today, and they would like to recommend Tammy Lewis. Perry Olson makes a motion to offer the job to Tammy, Dawn Rosenlund 2nd. Roll Call: Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somleth, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**
2. Appoint New Fire Chief: Mikael Ashe talked about how there was a great turnout at the meeting on November 20th, and Perry Olson was able to also do training. Perry Olson spoke about the training he did. There was discussion on gloves, suits, equipment, etc. Terra is working on a \$6,000 grant for the Fire Hall. Mikael Ashe spoke about if Perry Olson is appointed Fire Chief that Evan Carver would be willing to be second in charge. Yvonne Drozdowicz-Somleth makes a motion to appoint Perry Olson as the Fire Chief, Jack Mulcare 2nd, Mikael Ashe, yes, Dawn Rosenlund, yes, Yvonne Drozdowicz-Somleth, yes, Perry Olson, yes, Jack Mulcare, yes. **All in favor, none opposed, motion passes.**

Public/Council Comment: Steve Neuberger became a resident in 2016 but has been coming for 20 years, he now feels he can speak up as a community member there are a lot of bad feelings in this room, and he thinks you should not get mad if someone states law or ordinance and we should all come together the right way.

Adjourn: Mikael Ashe makes a motion to adjourn the meeting Yvonne Drozdowicz-Somleth 2nd. **All in favor, none opposed, motion passes**

Passed and approved on this 15th day of December 2022

Mikael Ashe, Mayor

Heather Hedges, Clerk

City of Coffman Cove
Regular City Council Meeting
Thursday, November 17th, 2022, 6:30 PM @ City Hall
Zoom Log-In Information:

<https://us06web.zoom.us/j/5748521201?pwd=LzQ2YXdaWM5VWNleHNLL2tQeU56UT09>

Meeting ID: 574 852 1201

Passcode: 041318

Dial in #: (253) 215-8782

Call to Order: Mayor Ashe calls meeting to order 6:30pm

Roll Call: Kate Holtman, present, Terry Coleman, present, Mikael Ashe, present, Dawn Rosenlund, absent, excused, Yvonne Drozdowicz-Somfleth, present (by phone), Perry Olson, present, John Mulcare, absent, excused.

Pledge of Allegiance: Yes

Public Comment: Gary Soderberg was present to talk about AP&T fiberoptic internet is hard wired in from Juneau to Petersburg to Perry's house, which is phase one. Coffman Cove will be hooked up then Kassan. Gary has flyers that AP&T were hoping could be posted to inform that this was done using a grant and the share other information pertinent to the internet. Next year they will start hooking up to houses, as long as the community members get themselves put on the list. Community members must be added to the list by June 1, 2023. Ruth Lux would like to know if they will be able to put her internet underground with the rest of her utilities, Gary was not 100% sure, but they can try.

Ruth Lux was there to talk about the paving crew parking heavy equipment on her property, she felt disrespected and things were not handled to her standards or expectations. There was six pieces of equipment parked on her property, and she feels that there was some damage done that should be paid for.

Approval of Agenda: Perry Olson makes a motion to approve the agenda with addition of Resolutions and Ordinance number 2, Resolution 23 06 Authorizing PowerNet First Bank Online Banking Administrators, and under new business discussion on Special Land Use Permits, Terry Coleman 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Persons to be Heard: None

Consent Agenda: Perry Olson makes a motion to approve the consent agenda with a change to the meeting minutes change from Craig to Klawock, Yvonne Drozdowicz-Somfleth 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

1. Mayor Report	6. Water/Sewer Report	11. Loggers Lane/Luck Lake Paving Report
2. Minutes	7. Fire Dept. Report	12. Harbor Report
3. Financial Report	8. EMS Report	13. IT Report
4. Post Office Report (Quarterly)	9. Library Report	
5. Parks/Rec/Maintenance	10. IFA Report	

Correspondence/Information: None.

Resolutions & Ordinances:

1. Resolution 23 05 First Bank Check Signers: Terra reads the names that are on the resolution to be added and removed. Perry Olson feels that we should strike the third "WHERE AS." Perry Olson makes a motion to approve resolution 23 05 and strike out the third WHERE AS, Kate Holtman 2nd. Perry explains why he thinks it is best to strike this out, and there is a whole other resolution that will cover this. Mayor Ashe explains that every time we do a resolution like this, we have to get all council members in to sign signature cards. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**
2. Resolution 23 06 Authorizing Authorized user for PowerNet First Bank Online Banking Administrator: Perry Olson explains that this is just a formality. Mikael Ashe makes a motion to accept resolution 23 06 with Perry Olson being the administrator, Yvonne Drozdowicz-Somfleth 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

New Business:

1. Loggers Lane Paving Project Payment/Retention: Terra explains the information in the council packets, the punch list that was presented by R&M Engineering, Southeast Roadbuilders is working on fixing the issues that they can. SECON will come back in the Spring and seal areas that are permeable. The suggestion was that we retain 5% of the paving, Mayor Ashe explains what this all means. Terra works up how much 5% of the paving will be, \$28,782.00. Kate Holtman feels like 50-50 is always fair, Perry Olson wanted to know what the contract states in the payment section of the contract. Perry asks if we have not paid them anything, Terra Green lets council know that we have paid for the rockwork, not the paving portion. Perry wanted to know where it was in the budget, Yvonne Drozdowicz-Somfleth makes a motion to pay them (SERB-SECON) minus the 5% \$28,782 until the job is completed, Terry Coleman 2nd. Perry read information in regards to appropriation of budget, if the council votes on this then council is in violation of the law. Terra Green finds it in the revenues and expenditures portion of the budget excluding the \$90,000 from our RAC which will need to be added to expenditures during the budget amendment. Mayor Ashe stated the motion that is on the floor and that there is a second, no further discussion. Kate Holtman, no, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **4 in favor, 1 opposed, motion passes.**
2. Lux Invoice: Mayor Ashe speaks on this issue, the invoice has not been paid at this time, there have been a few people that have went to look at the damage and could not see where damage had been done. Ruth is upset that there were people on her property without her permission. Yvonne feels this is a valid issue no one would want this happening in their driveway, she feels that there needs to be some type of resolve. There is a new invoice for \$1050 an extra \$50 is for a late charge. Terra had passed the bill onto SERB and they are not paying it, it was also sent to SECON and she got no response. Terra reads an email she received from October 4th, and the email states that the equipment had been moved. Terra explains the events that took place after she got Ruth's phone call. Mayor Ashe also goes through his experience with the events. Perry Olson wanted to know where the \$500 a day came from; Ruth shared her response. Perry Olson believes that someone is responsible for the damage. Perry believes if this was taken before a judge, the judge would require them to fix the damage, and the equipment is no longer parked there so the only item left would be

the damage. Perry feels that whoever parked the equipment there needs to make Ruth whole. Kate Holtman feels that the city should take some responsibility as it was our project, but she does not feel like the city should pay this storage fee. She feels that is the damage caused can be fixed, that she would like that to happen. She would like to know if we could then invoice the company the cost it was to fix this damage. There is a lot of discussion on whether Ruth would accept someone to come look at it and try to fix the issue to Ruth's liking. Mayor Ashe does explain that the bill is not for damage it is for storage. There is a local contractor that said they would go in and fix the damage for free. The council needs to decide what to do; pay the bill, take the donation of the local contractor to fix the damage for free, the other thing we could do is table it and put it under unfinished business and a few people could go look and see if the damage suffices. Mayor Ashe would like to know if there are any other options right now. Perry Olson states that someone violated someone's property rights and that is a serious thing, and you can call the police about that. He feels that it sets a bad precedence for a property owner to have their right violated and then just send a bill. The amount could have been \$5,000 a day, number just picked out of the air, we allow people to park on city property for a lot less than that. Perry does not support they invoice, but he does support fixing the damage, plus some. Ruth's issue is that the area is hog fuel that has been decaying for upwards of 20 years and there is not rock there, she doesn't see how it can be fixed. She does not want rock in that area because it is just going to sink. Perry asked Ruth how she planned on fixing that area. She has more hog fuel on her property that she will have to put in that area. She would have to hire someone to come in and use that hog fuel to fill in the holes, she feels it is compromised. Perry would like to know if the city went in and did what she would have been willing to do at no cost, maybe a local contractor can do it for free. Then that would fix the problem to your satisfaction and then maybe we can throw in some D1 on the driveway. Mayor Ashe does not know if it would have made a difference if the invoice was for repair and damage vs staging and storage. Mayor Ashe asked how we could remedy this for you so you will be happy. He would like to know if the \$1000.00 was paid that would allow her to be happy and she could have the area fixed. Perry explains the fixing at no cost to Ruth, and Terry asks if that would work for her. She is apprehensive. Mayor Ashe would still be hesitant as we do not have a cost assessment, he would like to see a city person go in and see what it will take to fix this. Mayor Ashe would like to vote on the bill or table it until we can see what it takes to fix it. Yvonne would like to know if it will satisfy Ruth to have someone come in and look at the damage and see if it can be fixed to make her whole. Mayor Ashe would like to know if Ruth would be in agreement to have some people from the city come down and take a look at the damage to see what it is going to take so we can make a clear judgement on how to help and or resolve the issue. Ruth says, "call me, I will be happy to have you come at an arranged time, and I will show you." She does not want just anyone she wants people that are knowledgeable. Perry Olson would like to move onto phase 2 which would be reimbursement from company. Perry Olson makes a motion to reject the parking invoice, Kate Holtman 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, no, Perry Olson, yes. **4 in favor, 1 opposed, motion passes.**

There is further discussion on who is going to look at the property damage, Terry Coleman could go, Bill Yockey might be able, and Perry Olson would like for the contractor that was willing to donate the work to look as well. Terry only has tomorrow.

Perry Olson makes a motion to authorize the Mayor to expend up to \$1000.00 to address the issues on Ruth's property after Terry Coleman, Bill Yockey, and the contractor go and look at it to assess the damage and repairs that are needed, Kate Holtman 2nd. The mayor will

not vote on this, and he may or may not be the contractor. Kate Holtman withdraws her 2nd, and Perry Olson withdraws the motion.

Perry Olson makes motion that the council authorize repairs to the damage on Ruth's property if it is under \$1000.00, after it has been inspected by a city representative, Kate Holtman 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Council agrees that after this is resolved that the city would attempt to go after the company for the damages.

3. Discussion: Special Land Use Permits: Perry Olson explains how these were done when he was on council, he would bring them in front of council to be approved, and the Mayor does have the right to do that all on his/her own if he/she wants to. He always brought them to council to it was done in a public forum. Special Land Use Permits are only good for a year, when they expire, they need to come in and fill out a new application, this is the responsibility of the permit holder. There is a dump truck parked in the lot across from the ballfield pavilion, and it should be parked at the storage lot, the patron is paying. Council needs to direct the clerk to contact those that are using the property without a special land use permit and let them know they need a new permit and pay, or they need to remove their stuff off city property. The other problem is it was hard to decipher who was paying and who was not paying. We need to figure this out and then get them to start paying as well.

If they do not pay Perry looked into how to impound abandon vehicles. It involves auctioning off the impounded vehicles after 30 days. If there are items to be moved and we can contact to owner, then we can charge them. The items that are not registered are already abandoned.

Unfinished Business:

1. Grant/Priority: During the Workshop there were top 4 priorities, that would most affect the community in a positive way. Water/Sewer was the number one, this was everything from the water treatment plant upgrades, possible water/sewer extensions not sure where the extensions will go, pump stations, lift stations, even possibly adding a pump station for the sewer out at luck point, and potentially numerous repairs. Number two was city roads, we spoke about possible repairs the city could do, clearing brush, looking for potholes, getting a plan or even road extensions, also taking care of some of the sideroads. Using crushed rock and is it time to start identifying these roads and putting crush down, replacement of culverts. Number 3 was Fire Department and EMS system, whether it be upgrades, supplies, repairs, with the most recent fire in town it was a good indication of how much we need the help. Perry is willing to train, starting the truck, getting the pump going, getting the truck to a fire, and set up the water cannon. Kate Holtman had a great idea, there is a flyer going around for Sunday afternoon for anyone that wants to come up to the Fire Hall and talk. The other idea was to somehow honor those that have been on the fire team for year, whether it be a plaque or something. The idea to have a Fireman's pancake dinner or a potluck community would be invited, and at the same time have an auction or fund raiser and have a sign-up sheet for the people interested in volunteering. Perry Olson said he is willing to do some coaching. Number 4 on the list was the Harbor, repairs, extensions, improvements, possible boat haul out, second side to the boat launch. Sara Yockey with ProHNS, has been working on facts finding at no cost at this time what types of grants there are out there, looking into the future. We have an orange item list, one is city land and what we own,

what are some possible uses, do we want to do a special land use permit, do we want to rent or lease area. Post Office was another item on that list, one thought was to see if our Post Office could become an office run by the federal government, additions to existing building so there was more storage and area for post office boxes. Another one is city parking which we continue to work on, not just long term, there is an option to have parking enforcement. All the parking downtown is under the Harbor Ordinance, parking would be changed into a different ordinance, with fees, rules and regulations where someone in the community if they were trained could issue parking tickets. They could then pay the city or fight it over in court. Terra Green brings up the Volunteer Fire Assistance Program, it is capped at \$6000.00, the grant application period is November 1st – January 31st. She would like permission to move forward with applying. Perry Olson makes a motion to direct the city clerk with help from the Fire Chief to apply for this grant, Yvonne Drozdowicz-Somfleth 2nd. Perry also feels that the grant needs to be targeted towards something. Mayor Ashe feels the motion lets us look at the grant, they can hit the priorities depending on what the grant is available for and move forward in that manor. Perry Olson feels that turnouts would be a good idea, and radios, there are some new turnouts there, but there is not enough. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes.

All in favor, none opposed, motion passes.

Perry Olson brings up the email from Sara Yockey, she needs some direction on what we want her to go for, an explanation of what we talked about. The council has to put down some priorities so Sara can start working on it. Mayor Ashe expect ProHNS to bring in the price retention. This cannot be done without direction from the council. Kate Holtman wants to know if we could start with the first priority until we know what the cost will be, she does not feel like we need to go past number one and she does not want the city to get in over its head with the amount of money we will have to pay them. Perry believes that a short list was asked for like maybe 3 items, she wanted council authorization to look at those items then she would prepare a proposal to present to the council. We were going to give her authorization to get ahold of VSW to start talking to them about what was available. Then for the culverts she was going to look into the AOP grant. Terry Coleman makes a motion to proceed with the 4 red items on our wish list, and the 4 orange items as city priorities, Kate Holtman 2nd. This list would be for the city's sake, then we can give Sara our top 3 from that list. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

Perry Olson makes a motion to direct the Mayor to work with the city staff to engage ProHNS to look at these items on our red and orange list, Terry Coleman 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

2. Backhoe Repair Estimates: There is not a third estimate, Terra was unable to get anyone else to send in an estimate. Estimates one from CMI for \$8667.58 rebuilt rear axle, and \$3000 for the core charge. There is one from Tyler Rental for \$18,461.45 this includes shipping to Thorne Bay, and core charge of \$1000.00. Terra has been unable to secure 3 quotes, she would like to make a recommendation to go with CMI, she will be going to Ketchikan at some point, and she is hoping to figure out how to get the core back over the Ketchikan. She also shares that she has spoken with the maintenance team, and has all the faith that they can put the axle in. Terry Coleman makes a motion to except the CMI estimate for \$11667.58, Kate Holtman 2nd. Perry Olson would like future motions like this to state where the funds are coming from out of the budget, so we know exactly where it is coming from. The fund needs to be spread across the budget. Council along with Terra go over

where this should come from in the budget, water department, streets and roads department, maintenance department, and parks and recreation department all have funds. Council does not see shipping in the quote from CMI, Terra Green lets them know that Joe will usually bring it over if he is coming to the island. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, yes. **All in favor, none opposed, motion passes.**

3. **Loggers Lane Paving Updates:** Discussed that in retention
4. **Post Office: Incoming/Outgoing Mail Issues:** There are now updates on this at this time. At the last workshop Theresa and Jack said they would be a fact-finding team, and we have no updates from them either.
5. **Title X- Sections 10.05 & 10.06:** Perry Olson shares that we have spoken on this matter before. The problem with the Harbor ordinance is that we have a 3 strikes violation section, and this is backed up with a potential banishment from the harbor and the boat launch. He found that in title 29 we can do up to \$1000.00 fine and 90 days in jail. He has noticed in many other ordinances he has looked at they have the \$1000.00 fine in their ordinances. Banishment from our harbor which we are not allowed to do. All that must come out of the ordinance and replace it with a violation schedule of things you do wrong and the fine page. We are not able to fine anyone until it is written into our ordinance. Perry will work in this if council does not have any problems making these changes, Council seemed to agree with this. Mayor Ashe would like to see if we can get the Harbor committee back together to go over all these items too, that would be great. Terry wanted to know what we could do about the miss treatment of the Harbor Master. Mayor Ashe has told him if he does ever feel threatened again to call the Troopers if he feels he needs to. Title X to first reading on December meeting.
6. **SISD Snow Removal Agreement:** Mayor Ashe lets council know that Terra Green along with maintenance have put together a snow removal plan for the City of Coffman Cove. She has taken a map of town and highlighted in red the areas to be plowed first and in orange are the secondary areas to be plowed. We had hired another maintenance worker; however, they were able to gain more hours at their other job so he will not be available as much. Russ and Paul are our main maintenance workers to be plowing. Mayor Ashe would like to see extra fuel at the maintenance shop, so they do not run out of fuel. The reason this is on here is so the city could decide if this is something they wanted to do, and how much we would charge to have our maintenance workers do the plowing. Terra Green explains how the plan was prioritized, EMS, Fire Truck, and safety was first, and the rest is secondary. There was a suggestion of \$150 an hour, we would be providing this for the school, there are some concerns about liability. Council would like to know if we can put something in the contract to cover liability. Perry Olson feels this is too high of a liability. Terra Green realizes there are new people on council that have not reviewed the SISD snow removal agreement, as it was not put back into the packet for unfinished business. Terry Coleman makes a motion for the Mayor and Vice Mayor to look at the SISD snow removal contract at \$100 an hour and at their discretion except or deny it, Kate Holtman 2nd. Kate Holtman, yes, Terry Coleman, yes, Mikael Ashe, yes, Yvonne Drozdowicz-Somfleth, yes, Perry Olson, no. **4 in favor, 1 opposed, motion passes.**
7. **Road Maintenance RFP City Streets:** Update, Terra Green had to request an updated bill as we were charged the whole amount for Narwhal, and they only sealed the asphalt.

8. ARPA Fund Allocations: no updates at this time, will have the amount for the December meeting.
9. Harbor Finger Floats Update: No updates currently.
10. Long Term Parking: Mayor Ashe would like to know what we can do to start taking care of abandoned vehicles in the long-term parking. Perry, first thing is that it needs to be written into our ordinance. Perry will work on that, after it is in ordinance, we will need to watch it for 30 days if it remains neglected for 30 days. We can then declare it abandoned, then advertise to owner and lienholders, 30 days after that if they do nothing, then we can seize it and auction it off. The issue is we must find the owners and lienholders, and the STP will not tell us who the owner is.
11. ATV Purchase: No updates on the date it will get here, it will need to be insured, and I have all the other information, bill of sale, and other information for the ATV.
12. Approval of Subdivision Rd.-No Updates 11/17/2022 Mayor Ashe goes over the history from the last meeting, and there needs to be property markers added. Terra Green expresses that she was told to have the plat fixed to meet the 30' access requirement, not to have them put property markers in. Terra lets council know that she has gotten permission to speak with the surveyor and change the plat.

Public/Council Comment: Kate Holtman's council comment is that as of tomorrow she is resigning. She brought a letter, so it is in writing to give to the council, and it is dated for tomorrow. Mayor Ashe would like this to go on next month's meeting agenda. Perry Olson's comment is that the council needs a budget comparison in council packets that is accurate, the budget is different from the one in the accounting system, which is different from everyone else's packet. Terra Green was able to have a co-worker look over the approved budget against what was in FastFund so that her typos could be corrected. She had not had the opportunity to have someone else look at it until recently. Mayor Ashe has suggested that the city look into getting some type of answering service, so that the office staff is not interrupted constantly with phone calls, that way when we have the opportunity to we can call people back with our undivided attention. Terry Colman was confused as to why we only have 2 people working in the office and not 3. Terra explains that "it was always Gina and I." It is a budgeting issue to have three people we do not have the budget to have 3 people in the office all the time. Terra Green was hired to work 16 hours a week and she works more than that, and she is fine with it. The more direction given from council the more efficient the office staff is going to be, rather than the council just voting on something and assuming it is done, but the more involved council is the better. Perry Olson wants city staff to get the budget straightened out in FastFund, then it is a matter of the clerk putting in the expenditures, then it will flow through and be easy. The report for council packets has been worked out. Steve Neuburger had comments about the bank check signers, and he has had to do it the same way. He suggests that we talk to Evan Carver he was a fire fighter and could be of some help in that area. He wanted to thank council and Kate Holtman as she is now going. He wants council to understand how tough it is to sit in a council meeting and not be able to say anything, he appreciates that occasionally, during the meeting the public is able to speak. He is here to support council and community.

Executive Session – None

Adjourn: Terry Coleman makes a motion to adjourn the meeting, Kate Holtman 2nd. **All in favor, none opposed, motion passes.**

Executive Session - None

Passed and approved this 15th day of December 2022.

Mikael Ashe, Mayor

Terra Green, City Clerk

City of Coffman Cove								
Budget Comparison - Current Revision								
from July 01, 2022 to December 12, 2022								
Organization Totals								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Water / Sewer Revenues	68465.24	90817.5	-22352.26	68465.24	90817.5	-22352.26	181635	113169.76
Other Revenues	0	3091.65	-3091.65	0	3091.65	-3091.65	6801.67	6801.67
Harbor/Dock Revenue - Launch & Parking fees	123	390	-267	123	390	-267	780	657
City Elections	300	199.98	100.02	300	199.98	100.02	400	100
AK Coastal Aggregates Contract	0	1000.02	-1000.02	0	1000.02	-1000.02	2000	2000
Post Office Contract	8371.98	8371.98	0	8371.98	8371.98	0	16744	8372.02
Gaming - July 4th Picnic Donations	0	150	-150	0	150	-150	300	300
Gaming	-210	0	-210	-210	0	-210	0	210
Gaming - Raffle Revenue	745	0	745	745	0	745	0	-745
Garbage Services Revenue	22728.63	32625	-9896.37	22728.63	32625	-9896.37	65250	42521.37
Garbage Services Revenue - Landfill / Dump Fees	-2059.08	1000.02	-3059.1	-2059.08	1000.02	-3059.1	2000	4059.08
Harbor/Dock Revenue - Annual Moorage	39808.7	22196.52	17612.18	39808.7	22196.52	17612.18	44393	4584.3
Harbor/Dock Revenue - Harbor Revenue Electricity	333	150	183	333	150	183	300	-33
Harbor/Dock Revenue - Transient Moorage	6898.23	7500	-601.77	6898.23	7500	-601.77	15000	8101.77
Administration	291.11	408.3	-117.19	291.11	408.3	-117.19	816.55	525.44
Marine Exchange & AK Coastal Aggregates	2412	2206.02	205.98	2412	2206.02	205.98	4412	2000
Land Leases	9558.75	6499.98	3058.77	9558.75	6499.98	3058.77	13000	3441.25
Building Rentals	500	3799.98	-3299.98	500	3799.98	-3299.98	7600	7100
Equipment Rentals	340	0	340	340	0	340	0	-340
Advertising	440	0	440	440	0	440	0	-440
Misc. Sales	159	7710	-7551	159	7710	-7551	15420	15261
Donations	1683	349.98	1333.02	1683	349.98	1333.02	700	-983
Interest Income	0	1059.06	-1059.06	0	1059.06	-1059.06	2118.14	2118.14
Finance Charge Income	521	1005	-484	521	1005	-484	2010	1489
GRANT FUNDS State - Library Operating Grant (PLAG)	7000	3499.98	3500.02	7000	3499.98	3500.02	7000	0
GRANT FUNDS State - Community Assistance	79426.94	36535.98	42890.96	79426.94	36535.98	42890.96	73072	-6354.94
GRANT FUNDS State - Shared Fisheries Business Tax	235.31	150	85.31	235.31	150	85.31	300	64.69
GRANT FUNDS State - OWL Internet Funds	3583.2	1750.02	1833.18	3583.2	1750.02	1833.18	3500	-83.2
GRANT FUNDS State - State of Alaska Elections	0	199.98	-199.98	0	199.98	-199.98	400	400
GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	24920.34	33861.63	58781.97	24920.34	33861.63	49840.63	-8941.34
GRANT FUNDS Federal - NFR-Timber Receipts	0	26439.72	-26439.72	0	26439.72	-26439.72	52879.5	52879.5
GRANT FUNDS - Reuben E. Crossett Grant	0	2500.02	-2500.02	0	2500.02	-2500.02	5000	5000
GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	2500.02	-2500.02	0	2500.02	-2500.02	5000	5000
GRANT FUNDS Federal - Federal Lands Access Program	0	99.96	-99.96	0	99.96	-99.96	200	200
GRANT FUNDS Federal - American Rescue Plan Act (AR	24778.92	28588.32	-3809.4	24778.92	28588.32	-3809.4	57176.68	32397.76
GRANT FUNDS Federal - Western Fed Lands - Loggers	0	470609.88	-470609.88	0	470609.88	-470609.88	941219.73	941219.73
GRANT FUNDS Federal - USDA/USFS/RAC	0	45000	-45000	0	45000	-45000	90000	90000
Total Revenue	335215.9	833325.21	-498109.31	335215.9	833325.21	-498109.31	1667268.9	1332053
Expenses								
Salaries	65861.66	75605.46	9743.8	65861.66	75605.46	9743.8	151210.95	85349.29
Salaries/ Wages - Stipend	0	13699.98	13699.98	0	13699.98	13699.98	27400	27400
Salaries/ Wages - Holiday/Bonus pay	0	1212.42	1212.42	0	1212.42	1212.42	2424.73	2424.73
Salaries/ Wages - Vacation Pay	0	1649.04	1649.04	0	1649.04	1649.04	3298.11	3298.11
Salaries/ Wages - Payroll Taxes	6097.69	7457.1	1359.41	6097.69	7457.1	1359.41	14914.17	8816.48
Salaries/ Wages - Workers Compensation	8409	4546.02	-3862.98	8409	4546.02	-3862.98	9092.15	683.15
Travel Expense - Per Diem	0	450	450	0	450	450	900	900
Travel Expense - Airfare	0	700.02	700.02	0	700.02	700.02	1400	1400
Travel Expense	0	625.02	625.02	0	625.02	625.02	1250	1250
Travel Expense - Training/workshop/conf. fees	0	1249.98	1249.98	0	1249.98	1249.98	2500	2500
Equipment - Vehicle & Equipment Fuel	3604.69	2974.98	-629.71	3604.69	2974.98	-629.71	5950	2345.31
Legal & Lobbyist	0	2500.02	2500.02	0	2500.02	2500.02	5000	5000
Bookkeeping	388.33	166.56	-221.77	388.33	166.56	-221.77	333.14	-55.19
Water Testing	772.55	499.98	-272.57	772.55	499.98	-272.57	1000	227.45
Contract Services	283939.68	529353.72	245414.04	283939.68	529353.72	245414.04	1058707.34	774767.66
Equipment	0	4.98	4.98	0	4.98	4.98	10	10
Equipment - Equipment/ Material Purchase	11621.61	16200	4578.39	11621.61	16200	4578.39	32400	20778.39
Office & Clerical Supplies - Computers/Printers	731.12	1925.04	1193.92	731.12	1925.04	1193.92	3850	3118.88
Maintenance Vehicles & Equip.	4764.22	8150.04	3385.82	4764.22	8150.04	3385.82	16300	11535.78
Maintenance Facilities	1142.08	6421.98	5279.9	1142.08	6421.98	5279.9	12843.88	11701.8
Equipment - Parts and Tools	3043.61	1950	-1093.61	3043.61	1950	-1093.61	3900	856.39
Chemicals	3728.8	2890.5	-838.3	3728.8	2890.5	-838.3	5781.01	2052.21
Books	0	1750.02	1750.02	0	1750.02	1750.02	3500	3500
Office & Clerical Supplies - Freight & Postage	985.19	2601.78	1616.59	985.19	2601.78	1616.59	5203.58	4218.39
Office & Clerical Supplies	207.1	1062.36	855.26	207.1	1062.36	855.26	2124.65	1917.55
Office & Clerical Supplies - Copier Supplies	540.02	324.96	-215.06	540.02	324.96	-215.06	650	109.98
Electricity	9920.67	17654.94	7734.27	9920.67	17654.94	7734.27	35309.92	25389.25
Dump/ Pumping Fees	10658.5	19787.52	9129.02	10658.5	19787.52	9129.02	39575	28916.5
Lift Station Maintenance & Repa	0	2500.02	2500.02	0	2500.02	2500.02	5000	5000
Office & Clerical Supplies - Telephone	2199.4	5633.1	3433.7	2199.4	5633.1	3433.7	11266.26	9066.86
Office & Clerical Supplies - Internet Access/ Web	5200.33	3396.78	-1803.55	5200.33	3396.78	-1803.55	6793.57	1593.24
Operating Expenses - Garbage Expense	0	2339.52	2339.52	0	2339.52	2339.52	4679	4679
Operating Expenses - Water/ Sewer Expense	0	2943.12	2943.12	0	2943.12	2943.12	5886.25	5886.25
Operating Expenses - Heating Oil & Firewood	1486.88	9093.54	7606.66	1486.88	9093.54	7606.66	18187.1	16700.22
Operating Expenses - General liability	3213.32	8536.5	5323.18	3213.32	8536.5	5323.18	17073.09	13859.77

Operating Expenses - Facility Insurance	24607	2874.6	-21732.4	24607	2874.6	-21732.4	5749.27	-18857.73
Equipment - Vehicle & Equipment Insurance	3326.3	2088.12	-1238.18	3326.3	2088.12	-1238.18	4176.3	850
Operating Expenses - Crime Insurance	400	226.32	-173.68	400	226.32	-173.68	452.6	52.6
Charitable Contributions	-2136	0	2136	-2136	0	2136	0	2136
Childrens Programs	500	499.98	-0.02	500	499.98	-0.02	1000	500
Licenses/Fees/ Subscriptions	1454.34	1488.66	34.32	1454.34	1488.66	34.32	2977.49	1523.15
Advertising and Publications	0	1500	1500	0	1500	1500	3000	3000
Bank Fees - Bank Service Charge	0	181.02	181.02	0	181.02	181.02	361.98	361.98
Bank Fees - Merchant Bank Card Fees	0	2550	2550	0	2550	2550	5100	5100
Total Expenses	456668.09	769265.7	312597.61	456668.09	769265.7	312597.61	1538531.54	1081863.45
Excess (Deficit) of Revenue over Expenses	-121452.19	64059.51	-185511.7	-121452.19	64059.51	-185511.7	128737.36	250189.55
Fund Administration								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Other Revenues	0	3091.65	-3091.65	0	3091.65	-3091.65	6801.67	6801.67
City Elections	300	199.98	100.02	300	199.98	100.02	400	100
AK Coastal Aggregates Contract	0	1000.02	-1000.02	0	1000.02	-1000.02	2000	2000
Administration	291.11	408.3	-117.19	291.11	408.3	-117.19	816.55	525.44
Marine Exchange & AK Coastal Aggregates	2412	2206.02	205.98	2412	2206.02	205.98	4412	2000
Land Leases	9558.75	6499.98	3058.77	9558.75	6499.98	3058.77	13000	3441.25
Building Rentals	0	150	-150	0	150	-150	300	300
Advertising	440	0	440	440	0	440	0	-440
Misc. Sales	5	7710	-7705	5	7710	-7705	15420	15415
Donations	0	150	-150	0	150	-150	300	300
Interest Income	0	309.06	-309.06	0	309.06	-309.06	618.14	618.14
Finance Charge Income	521	0	521	521	0	521	0	-521
GRANT FUNDS State - Community Assistance	79426.94	36535.98	42890.96	79426.94	36535.98	42890.96	73072	-6354.94
GRANT FUNDS State - Shared Fisheries Business Tax	235.31	150	85.31	235.31	150	85.31	300	64.69
GRANT FUNDS State - State of Alaska Elections	0	199.98	-199.98	0	199.98	-199.98	400	400
GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	24920.34	33861.63	58781.97	24920.34	33861.63	49840.63	-8941.34
GRANT FUNDS Federal - NFR-Timber Receipts	0	13219.86	-13219.86	0	13219.86	-13219.86	26439.75	26439.75
GRANT FUNDS Federal - Federal Lands Access Program	0	49.98	-49.98	0	49.98	-49.98	100	100
GRANT FUNDS Federal - American Rescue Plan Act (AR)	28540.42	12878.76	15661.66	28540.42	12878.76	15661.66	25757.48	-2782.94
Total Revenue	180512.5	109679.91	70832.59	180512.5	109679.91	70832.59	219978.22	39465.72
Expenses								
Salaries	16467.63	22000.02	5532.39	16467.63	22000.02	5532.39	44000	27532.37
Salaries/ Wages - Holiday/Bonus pay	0	445.68	445.68	0	445.68	445.68	891.32	891.32
Salaries/ Wages - Vacation Pay	0	499.98	499.98	0	499.98	499.98	1000	1000
Salaries/ Wages - Payroll Taxes	1523.24	2250	726.76	1523.24	2250	726.76	4500	2976.76
Salaries/ Wages - Workers Compensation	514.18	499.98	-14.2	514.18	499.98	-14.2	1000	485.82
Travel Expense - Per Diem	0	250.02	250.02	0	250.02	250.02	500	500
Travel Expense - Airfare	0	250.02	250.02	0	250.02	250.02	500	500
Travel Expense - Training/workshop/conf. fees	0	250.02	250.02	0	250.02	250.02	500	500
Legal & Lobbyist	0	2500.02	2500.02	0	2500.02	2500.02	5000	5000
Bookkeeping	388.33	166.56	-221.77	388.33	166.56	-221.77	333.14	-55.19
Equipment - Equipment/ Material Purchase	399.89	0	-399.89	399.89	0	-399.89	0	-399.89
Office & Clerical Supplies - Computers/Printers	731.12	1750.02	1018.9	731.12	1750.02	1018.9	3500	2768.88
Maintenance Facilities	0	21.96	21.96	0	21.96	21.96	43.88	43.88
Office & Clerical Supplies - Freight & Postage	180	276.78	96.78	180	276.78	96.78	553.58	373.58
Office & Clerical Supplies	5.22	787.32	782.1	5.22	787.32	782.1	1574.65	1569.43
Office & Clerical Supplies - Copier Supplies	0	199.98	199.98	0	199.98	199.98	400	400
Electricity	3858.46	675.36	-3183.1	3858.46	675.36	-3183.1	1350.67	-2507.79
Office & Clerical Supplies - Telephone	625.07	1090.92	465.85	625.07	1090.92	465.85	2181.86	1556.79
Office & Clerical Supplies - Internet Access/ Web	468.25	2976.78	2508.53	468.25	2976.78	2508.53	5953.57	5485.32
Operating Expenses - Garbage Expense	0	400.02	400.02	0	400.02	400.02	800	800
Operating Expenses - Water/ Sewer Expense	0	543.12	543.12	0	543.12	543.12	1086.25	1086.25
Operating Expenses - Heating Oil & Firewood	0	719.64	719.64	0	719.64	719.64	1439.28	1439.28
Operating Expenses - General liability	354.29	606.84	252.55	354.29	606.84	252.55	1213.7	859.41
Operating Expenses - Facility Insurance	2162	349.62	-1812.38	2162	349.62	-1812.38	699.27	-1462.73
Operating Expenses - Crime Insurance	400	226.32	-173.68	400	226.32	-173.68	452.6	52.6
Licenses/Fees/ Subscriptions	1454.34	716.22	-738.12	1454.34	716.22	-738.12	1432.49	-21.85
Advertising and Publications	0	1500	1500	0	1500	1500	3000	3000
Bank Fees - Bank Service Charge	0	181.02	181.02	0	181.02	181.02	361.98	361.98
Total Expenses	29532.02	42134.22	12602.2	29532.02	42134.22	12602.2	84268.24	54736.22
Excess (Deficit) of Revenue over Expenses	150980.48	67545.69	83434.79	150980.48	67545.69	83434.79	135709.98	-15270.5
Fund Streets & Roads								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
GRANT FUNDS Federal - NFR-Timber Receipts	0	13219.86	-13219.86	0	13219.86	-13219.86	26439.75	26439.75
GRANT FUNDS Federal - Federal Lands Access Program	0	49.98	-49.98	0	49.98	-49.98	100	100
GRANT FUNDS Federal - Western Fed Lands - Loggers	0	470609.88	-470609.88	0	470609.88	-470609.88	941219.73	941219.73
GRANT FUNDS Federal - USDA/USFS/RAC	0	45000	-45000	0	45000	-45000	90000	90000
Total Revenue	0	528879.72	-528879.72	0	528879.72	-528879.72	1057759.48	1057759.48
Expenses								
Salaries	2063.6	4000.02	1936.42	2063.6	4000.02	1936.42	8000	5936.4

Salaries/ Wages - Payroll Taxes	190.39	375	184.61	190.39	375	184.61	750	559.61
Salaries/ Wages - Workers Compensation	928.87	250.02	-678.85	928.87	250.02	-678.85	500	-428.87
Equipment - Vehicle & Equipment Fuel	620.06	750	129.94	620.06	750	129.94	1500	879.94
Contract Services	268911.37	523109.88	254198.51	268911.37	523109.88	254198.51	1046219.7	777308.33
Equipment - Equipment/ Material Purchase	450.24	1500	1049.76	450.24	1500	1049.76	3000	2549.76
Maintenance Vehicles & Equip.	1804.52	499.98	-1304.54	1804.52	499.98	-1304.54	1000	-804.52
Equipment - Parts and Tools	3000	1500	-1500	3000	1500	-1500	3000	0
Office & Clerical Supplies - Freight & Postage	0	175.02	175.02	0	175.02	175.02	350	350
Electricity	337.25	750	412.75	337.25	750	412.75	1500	1162.75
Operating Expenses - General liability	354.29	850.02	495.73	354.29	850.02	495.73	1700	1345.71
Equipment - Vehicle & Equipment Insurance	379	300	-79	379	300	-79	600	221
Total Expenses	279039.59	534059.94	255020.35	279039.59	534059.94	255020.35	1068119.7	789080.11
Excess (Deficit) of Revenue over Expenses	-279039.59	-5180.22	-273859.37	-279039.59	-5180.22	-273859.37	-10360.22	268679.37
Fund Water/Sewer								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Water / Sewer Revenues	68465.24	90817.5	-22352.26	68465.24	90817.5	-22352.26	181635	113169.76
Equipment Rentals	340	0	340	340	0	340	0	-340
Finance Charge Income	0	4.98	-4.98	0	4.98	-4.98	10	10
Total Revenue	68805.24	90822.48	-22017.24	68805.24	90822.48	-22017.24	181645	112839.76
Expenses								
Salaries	20653.91	27929.58	7275.67	20653.91	27929.58	7275.67	55859.21	35205.3
Salaries/ Wages - Holiday/Bonus pay	0	108.9	108.9	0	108.9	108.9	217.75	217.75
Salaries/ Wages - Vacation Pay	0	231	231	0	231	231	462	462
Salaries/ Wages - Payroll Taxes	1915.1	2250	334.9	1915.1	2250	334.9	4500	2584.9
Salaries/ Wages - Workers Compensation	2737.88	1249.98	-1487.9	2737.88	1249.98	-1487.9	2500	-237.88
Travel Expense - Per Diem	0	199.98	199.98	0	199.98	199.98	400	400
Travel Expense - Airfare	0	450	450	0	450	450	900	900
Travel Expense - Training/workshop/conf. fees	0	499.98	499.98	0	499.98	499.98	1000	1000
Equipment - Vehicle & Equipment Fuel	895.09	750	-145.09	895.09	750	-145.09	1500	604.91
Water Testing	772.55	499.98	-272.57	772.55	499.98	-272.57	1000	227.45
Contract Services	15028.31	6243.84	-8784.47	15028.31	6243.84	-8784.47	12487.64	-2540.67
Equipment - Equipment/ Material Purchase	2974.35	6499.98	3525.63	2974.35	6499.98	3525.63	13000	10025.65
Maintenance Vehicles & Equip.	46.08	100.02	53.94	46.08	100.02	53.94	200	153.92
Maintenance Facilities	1142.08	2500.02	1357.94	1142.08	2500.02	1357.94	5000	3857.92
Chemicals	3728.8	2890.5	-838.3	3728.8	2890.5	-838.3	5781.01	2052.21
Office & Clerical Supplies - Freight & Postage	805.19	850.02	44.83	805.19	850.02	44.83	1700	894.81
Electricity	3288.45	10000.02	6711.57	3288.45	10000.02	6711.57	20000	16711.55
Dump/ Pumping Fees	2250	3750	1500	2250	3750	1500	7500	5250
Lift Station Maintenance & Repa	0	2500.02	2500.02	0	2500.02	2500.02	5000	5000
Office & Clerical Supplies - Telephone	499.19	1769.4	1270.21	499.19	1769.4	1270.21	3538.82	3039.63
Operating Expenses - Garbage Expense	0	66	66	0	66	66	132	132
Operating Expenses - Heating Oil & Firewood	157.55	1999.98	1842.43	157.55	1999.98	1842.43	4000	3842.45
Operating Expenses - General liability	354.29	1750.02	1395.73	354.29	1750.02	1395.73	3500	3145.71
Operating Expenses - Facility Insurance	2988	375	-2613	2988	375	-2613	750	-2238
Equipment - Vehicle & Equipment Insurance	520.66	199.98	-320.68	520.66	199.98	-320.68	400	-120.66
Licenses/Fees/ Subscriptions	0	750	750	0	750	750	1500	1500
Bank Fees - Merchant Bank Card Fees	0	2550	2550	0	2550	2550	5100	5100
Total Expenses	60757.48	78964.2	18206.72	60757.48	78964.2	18206.72	157928.43	97170.95
Excess (Deficit) of Revenue over Expenses	8047.76	11858.28	-3810.52	8047.76	11858.28	-3810.52	23716.57	15668.81
Fund Garbage/Waste								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Garbage Services Revenue	22728.63	32625	-9896.37	22728.63	32625	-9896.37	65250	42521.37
Garbage Services Revenue - Landfill / Dump Fees	-2059.08	1000.02	-3059.1	-2059.08	1000.02	-3059.1	2000	4059.08
Misc. Sales	154	0	154	154	0	154	0	-154
Interest Income	0	750	-750	0	750	-750	1500	1500
Finance Charge Income	0	1000.02	-1000.02	0	1000.02	-1000.02	2000	2000
Total Revenue	20823.55	35375.04	-14551.49	20823.55	35375.04	-14551.49	70750	49926.45
Expenses								
Salaries	5328	4999.98	-328.02	5328	4999.98	-328.02	10000	4672
Salaries/ Wages - Holiday/Bonus pay	0	112.68	112.68	0	112.68	112.68	225.37	225.37
Salaries/ Wages - Vacation Pay	0	360.78	360.78	0	360.78	360.78	721.5	721.5
Salaries/ Wages - Payroll Taxes	493.05	0	-493.05	493.05	0	-493.05	0	-493.05
Salaries/ Wages - Workers Compensation	1051.44	427.5	-623.94	1051.44	427.5	-623.94	855	-196.44
Equipment - Vehicle & Equipment Fuel	1268.84	900	-368.84	1268.84	900	-368.84	1800	531.16
Equipment - Equipment/ Material Purchase	0	1500	1500	0	1500	1500	3000	3000
Maintenance Vehicles & Equip.	0	1500	1500	0	1500	1500	3000	3000
Equipment - Parts and Tools	0	75	75	0	75	75	150	150
Dump/ Pumping Fees	8408.5	16000.02	7591.52	8408.5	16000.02	7591.52	32000	23591.5
Operating Expenses - General liability	733.29	900	166.71	733.29	900	166.71	1800	1066.71
Equipment - Vehicle & Equipment Insurance	379	325.02	-53.98	379	325.02	-53.98	650	271
Total Expenses	17662.12	27100.98	9438.86	17662.12	27100.98	9438.86	54201.87	36539.75
Excess (Deficit) of Revenue over Expenses	3161.43	8274.06	-5112.63	3161.43	8274.06	-5112.63	16548.13	13386.7

Fund Fire Department								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Donations	22	49.98	-27.98	22	49.98	-27.98	100	78
Total Revenue	22	49.98	-27.98	22	49.98	-27.98	100	78
Expenses								
Equipment - Vehicle & Equipment Fuel	0	100.02	100.02	0	100.02	100.02	200	200
Equipment	0	4.98	4.98	0	4.98	4.98	10	10
Equipment - Equipment/ Material Purchase	0	250.02	250.02	0	250.02	250.02	500	500
Maintenance Vehicles & Equip.	0	250.02	250.02	0	250.02	250.02	500	500
Maintenance Facilities	0	499.98	499.98	0	499.98	499.98	1000	1000
Electricity	212.86	424.98	212.12	212.86	424.98	212.12	850	637.14
Office & Clerical Supplies - Telephone	114.41	300	185.59	114.41	300	185.59	600	485.59
Operating Expenses - Heating Oil & Firewood	752.96	1600.02	847.06	752.96	1600.02	847.06	3200	2447.04
Operating Expenses - General liability	0	724.98	724.98	0	724.98	724.98	1450	1450
Operating Expenses - Facility Insurance	1726	150	-1576	1726	150	-1576	300	-1426
Equipment - Vehicle & Equipment Insurance	758	460.62	-297.38	758	460.62	-297.38	921.22	163.22
Total Expenses	3564.23	4765.62	1201.39	3564.23	4765.62	1201.39	9531.22	5966.99
Excess (Deficit) of Revenue over Expenses	-3542.23	-4715.64	1173.41	-3542.23	-4715.64	1173.41	-9431.22	-5888.99
Fund Post Office								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Post Office Contract	8371.98	8371.98	0	8371.98	8371.98	0	16744	8372.02
Total Revenue	8371.98	8371.98	0	8371.98	8371.98	0	16744	8372.02
Expenses								
Salaries	7978.08	10500	2521.92	7978.08	10500	2521.92	21000	13021.92
Salaries/ Wages - Holiday/Bonus pay	0	217.74	217.74	0	217.74	217.74	435.49	435.49
Salaries/ Wages - Vacation Pay	0	73.86	73.86	0	73.86	73.86	147.69	147.69
Salaries/ Wages - Payroll Taxes	737.78	1102.2	364.42	737.78	1102.2	364.42	2204.35	1466.57
Salaries/ Wages - Workers Compensation	482.88	475.02	-7.86	482.88	475.02	-7.86	950	467.12
Office & Clerical Supplies - Computers/Printers	0	175.02	175.02	0	175.02	175.02	350	350
Office & Clerical Supplies	0	100.02	100.02	0	100.02	100.02	200	200
Office & Clerical Supplies - Copier Supplies	486.1	75	-411.1	486.1	75	-411.1	150	-336.1
Electricity	196.39	498.42	302.03	196.39	498.42	302.03	996.87	800.48
Office & Clerical Supplies - Telephone	143.18	339.36	196.18	143.18	339.36	196.18	678.72	535.54
Operating Expenses - Garbage Expense	0	66	66	0	66	66	132	132
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - Heating Oil & Firewood	0	580.68	580.68	0	580.68	580.68	1161.39	1161.39
Operating Expenses - General liability	354.29	307.5	-46.79	354.29	307.5	-46.79	615.04	260.75
Total Expenses	10378.7	14990.82	4612.12	10378.7	14990.82	4612.12	29981.55	19602.85
Excess (Deficit) of Revenue over Expenses	-2006.72	-6618.84	4612.12	-2006.72	-6618.84	4612.12	-13237.55	-11230.83
Fund Parks & Recreation								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Total Revenue	0	0	0	0	0	0	0	0
Expenses								
Salaries	1169.5	1102.62	-66.88	1169.5	1102.62	-66.88	2205.21	1035.71
Salaries/ Wages - Payroll Taxes	108.74	60.72	-48.02	108.74	60.72	-48.02	121.38	12.64
Salaries/ Wages - Workers Compensation	683.87	162.48	-521.39	683.87	162.48	-521.39	325	-358.87
Equipment - Vehicle & Equipment Fuel	279.69	150	-129.69	279.69	150	-129.69	300	20.31
Equipment - Equipment/ Material Purchase	3198.31	1800	-1398.31	3198.31	1800	-1398.31	3600	401.69
Maintenance Vehicles & Equip.	46.08	300	253.92	46.08	300	253.92	600	553.92
Equipment - Parts and Tools	0	124.98	124.98	0	124.98	124.98	250	250
Electricity	72.3	169.98	97.68	72.3	169.98	97.68	340	267.7
Dump/ Pumping Fees	0	37.5	37.5	0	37.5	37.5	75	75
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - General liability	354.29	799.98	445.69	354.29	799.98	445.69	1600	1245.71
Total Expenses	5912.78	5188.26	-724.52	5912.78	5188.26	-724.52	10376.59	4463.81
Excess (Deficit) of Revenue over Expenses	-5912.78	-5188.26	-724.52	-5912.78	-5188.26	-724.52	-10376.59	-4463.81
Fund Library								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Donations	1661	100.02	1560.98	1661	100.02	1560.98	200	-1461
GRANT FUNDS State - Library Operating Grant (PLAG)	7000	3499.98	3500.02	7000	3499.98	3500.02	7000	0
GRANT FUNDS State - OWL Internet Funds	3583.2	1750.02	1833.18	3583.2	1750.02	1833.18	3500	-83.2
GRANT FUNDS - Reuben E. Crossett Grant	0	2500.02	-2500.02	0	2500.02	-2500.02	5000	5000
GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	2500.02	-2500.02	0	2500.02	-2500.02	5000	5000
GRANT FUNDS Federal - American Rescue Plan Act (AR	-2500	1249.98	-3749.98	-2500	1249.98	-3749.98	2500	5000
Total Revenue	9744.2	11600.04	-1855.84	9744.2	11600.04	-1855.84	23200	13455.8

Expenses								
Salaries	0	73.26	73.26	0	73.26	73.26	146.53	146.53
Salaries/ Wages - Holiday/Bonus pay	0	0.78	0.78	0	0.78	0.78	1.6	1.6
Salaries/ Wages - Payroll Taxes	0	6.72	6.72	0	6.72	6.72	13.44	13.44
Salaries/ Wages - Workers Compensation	0	6.06	6.06	0	6.06	6.06	12.15	12.15
Travel Expense	0	625.02	625.02	0	625.02	625.02	1250	1250
Books	0	1750.02	1750.02	0	1750.02	1750.02	3500	3500
Office & Clerical Supplies - Freight & Postage	0	49.98	49.98	0	49.98	49.98	100	100
Office & Clerical Supplies	151.88	150	-1.88	151.88	150	-1.88	300	148.12
Office & Clerical Supplies - Copier Supplies	53.92	49.98	-3.94	53.92	49.98	-3.94	100	46.08
Electricity	273.56	611.22	337.66	273.56	611.22	337.66	1222.38	948.82
Office & Clerical Supplies - Telephone	177.64	238.44	60.8	177.64	238.44	60.8	476.86	299.22
Office & Clerical Supplies - Internet Access/ Web	4312.08	0	-4312.08	4312.08	0	-4312.08	0	-4312.08
Operating Expenses - Garbage Expense	0	49.98	49.98	0	49.98	49.98	100	100
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - Heating Oil & Firewood	283.71	1079.76	796.05	283.71	1079.76	796.05	2159.48	1875.77
Operating Expenses - General liability	0	750	750	0	750	750	1500	1500
Operating Expenses - Facility Insurance	2881	0	-2881	2881	0	-2881	0	-2881
Charitable Contributions	-2136	0	2136	-2136	0	2136	0	2136
Childrens Programs	0	150	150	0	150	150	300	300
Total Expenses	5997.79	6071.22	73.43	5997.79	6071.22	73.43	12142.44	6144.65
Excess (Deficit) of Revenue over Expenses	3746.41	5528.82	-1782.41	3746.41	5528.82	-1782.41	11057.56	7311.15
Fund Gaming								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Gaming	-210	0	-210	-210	0	-210	0	210
Gaming - Raffle Revenue	745	0	745	745	0	745	0	-745
Total Revenue	535	0	535	535	0	535	0	-535
Expenses								
Office & Clerical Supplies	50	25.02	-24.98	50	25.02	-24.98	50	0
Operating Expenses - General liability	0	247.2	247.2	0	247.2	247.2	494.35	494.35
Licenses/Fees/ Subscriptions	0	12.48	12.48	0	12.48	12.48	25	25
Total Expenses	50	284.7	234.7	50	284.7	234.7	569.35	519.35
Excess (Deficit) of Revenue over Expenses	485	-284.7	769.7	485	-284.7	769.7	-569.35	-1054.35
Fund Clinic								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Building Rentals	0	3499.98	-3499.98	0	3499.98	-3499.98	7000	7000
Total Revenue	0	3499.98	-3499.98	0	3499.98	-3499.98	7000	7000
Expenses								
Salaries	75	0	-75	75	0	-75	0	-75
Salaries/ Wages - Payroll Taxes	7.01	0	-7.01	7.01	0	-7.01	0	-7.01
Maintenance Facilities	0	300	300	0	300	300	600	600
Electricity	558.07	1249.98	691.91	558.07	1249.98	691.91	2500	1941.93
Office & Clerical Supplies - Telephone	353.54	1150.02	796.48	353.54	1150.02	796.48	2300	1946.46
Operating Expenses - Heating Oil & Firewood	292.66	750	457.34	292.66	750	457.34	1500	1207.34
Operating Expenses - Facility Insurance	8257	1500	-6757	8257	1500	-6757	3000	-5257
Total Expenses	9543.28	4950	-4593.28	9543.28	4950	-4593.28	9900	356.72
Excess (Deficit) of Revenue over Expenses	-9543.28	-1450.02	-8093.26	-9543.28	-1450.02	-8093.26	-2900	6643.28
Fund E M S								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Donations	0	49.98	-49.98	0	49.98	-49.98	100	100
Total Revenue	0	49.98	-49.98	0	49.98	-49.98	100	100
Expenses								
Travel Expense - Training/workshop/conf. fees	0	499.98	499.98	0	499.98	499.98	1000	1000
Equipment - Vehicle & Equipment Fuel	247.1	124.98	-122.12	247.1	124.98	-122.12	250	2.9
Equipment - Equipment/ Material Purchase	0	1500	1500	0	1500	1500	3000	3000
Maintenance Vehicles & Equip.	0	1500	1500	0	1500	1500	3000	3000
Operating Expenses - General liability	0	225	225	0	225	225	450	450
Equipment - Vehicle & Equipment Insurance	520.66	602.52	81.86	520.66	602.52	81.86	1205.08	684.42
Licenses/Fees/ Subscriptions	0	4.98	4.98	0	4.98	4.98	10	10
Total Expenses	767.76	4457.46	3689.7	767.76	4457.46	3689.7	8915.08	8147.32
Excess (Deficit) of Revenue over Expenses	-767.76	-4407.48	3639.72	-767.76	-4407.48	3639.72	-8815.08	-8047.32
Fund Ferry Terminal								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								

Building Rentals	500	150	350	500	150	350	300	-200
Total Revenue	500	150	350	500	150	350	300	-200
Expenses								
Electricity	708.83	1200	491.17	708.83	1200	491.17	2400	1691.17
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - Heating Oil & Firewood	0	499.98	499.98	0	499.98	499.98	1000	1000
Operating Expenses - General liability	0	225	225	0	225	225	450	450
Operating Expenses - Facility Insurance	4497	499.98	-3997.02	4497	499.98	-3997.02	1000	-3497
Total Expenses	5205.83	2904.96	-2300.87	5205.83	2904.96	-2300.87	5810	604.17
Excess (Deficit) of Revenue over Expenses	-4705.83	-2754.96	-1950.87	-4705.83	-2754.96	-1950.87	-5510	-804.17
Fund Harbor/Dock								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Harbor/Dock Revenue - Launch & Parking fees	123	390	-267	123	390	-267	780	657
Harbor/Dock Revenue - Annual Moorage	39808.7	22196.52	17612.18	39808.7	22196.52	17612.18	44393	4584.3
Harbor/Dock Revenue - Harbor Revenue Electricity	333	150	183	333	150	183	300	-33
Harbor/Dock Revenue - Transient Moorage	6898.23	7500	-601.77	6898.23	7500	-601.77	15000	8101.77
Total Revenue	47162.93	30236.52	16926.41	47162.93	30236.52	16926.41	60473	13310.07
Expenses								
Salaries	8686.94	0	-8686.94	8686.94	0	-8686.94	0	-8686.94
Salaries/ Wages - Stipend	0	12499.98	12499.98	0	12499.98	12499.98	25000	25000
Salaries/ Wages - Holiday/Bonus pay	0	108.9	108.9	0	108.9	108.9	217.74	217.74
Salaries/ Wages - Vacation Pay	0	163.44	163.44	0	163.44	163.44	326.92	326.92
Salaries/ Wages - Payroll Taxes	804.24	1050	245.76	804.24	1050	245.76	2100	1295.76
Salaries/ Wages - Workers Compensation	770.88	1050	279.12	770.88	1050	279.12	2100	1329.12
Equipment - Vehicle & Equipment Fuel	27.25	49.98	22.73	27.25	49.98	22.73	100	72.75
Equipment - Equipment/ Material Purchase	4298.54	2149.98	-2148.56	4298.54	2149.98	-2148.56	4300	1.46
Maintenance Vehicles & Equip.	2821.45	1500	-1321.45	2821.45	1500	-1321.45	3000	178.55
Maintenance Facilities	0	3100.02	3100.02	0	3100.02	3100.02	6200	6200
Office & Clerical Supplies - Freight & Postage	0	1249.98	1249.98	0	1249.98	1249.98	2500	2500
Electricity	312.53	1800	1487.47	312.53	1800	1487.47	3600	3287.47
Office & Clerical Supplies - Telephone	143.19	319.98	176.79	143.19	319.98	176.79	640	496.81
Office & Clerical Supplies - Internet Access/ Web	420	420	0	420	420	0	840	420
Operating Expenses - Garbage Expense	0	1600.02	1600.02	0	1600.02	1600.02	3200	3200
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - General liability	354.29	499.98	145.69	354.29	499.98	145.69	1000	645.71
Equipment - Vehicle & Equipment Insurance	175	0	-175	175	0	-175	0	-175
Total Expenses	18814.31	28042.26	9227.95	18814.31	28042.26	9227.95	56084.66	37270.35
Excess (Deficit) of Revenue over Expenses	28348.62	2194.26	26154.36	28348.62	2194.26	26154.36	4388.34	-23960.28
Fund Maintenance/Shop								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Total Revenue	0	0	0	0	0	0	0	0
Expenses								
Salaries	2989	4999.98	2010.98	2989	4999.98	2010.98	10000	7011
Salaries/ Wages - Holiday/Bonus pay	0	217.74	217.74	0	217.74	217.74	435.46	435.46
Salaries/ Wages - Vacation Pay	0	319.98	319.98	0	319.98	319.98	640	640
Salaries/ Wages - Payroll Taxes	276.09	274.98	-1.11	276.09	274.98	-1.11	550	273.91
Salaries/ Wages - Workers Compensation	1034	424.98	-609.02	1034	424.98	-609.02	850	-184
Equipment - Vehicle & Equipment Fuel	266.66	150	-116.66	266.66	150	-116.66	300	33.34
Equipment - Equipment/ Material Purchase	300.28	1000.02	699.74	300.28	1000.02	699.74	2000	1699.72
Maintenance Vehicles & Equip.	46.09	2500.02	2453.93	46.09	2500.02	2453.93	5000	4953.91
Equipment - Parts and Tools	43.61	250.02	206.41	43.61	250.02	206.41	500	456.39
Electricity	101.97	274.98	173.01	101.97	274.98	173.01	550	448.03
Office & Clerical Supplies - Telephone	143.18	424.98	281.8	143.18	424.98	281.8	850	706.82
Operating Expenses - Garbage Expense	0	157.5	157.5	0	157.5	157.5	315	315
Operating Expenses - Heating Oil & Firewood	0	1863.48	1863.48	0	1863.48	1863.48	3726.95	3726.95
Operating Expenses - General liability	354.29	649.98	295.69	354.29	649.98	295.69	1300	945.71
Operating Expenses - Facility Insurance	2096	0	-2096	2096	0	-2096	0	-2096
Equipment - Vehicle & Equipment Insurance	593.98	199.98	-394	593.98	199.98	-394	400	-193.98
Licenses/Fees/ Subscriptions	0	4.98	4.98	0	4.98	4.98	10	10
Total Expenses	8245.15	13713.6	5468.45	8245.15	13713.6	5468.45	27427.41	19182.26
Excess (Deficit) of Revenue over Expenses	-8245.15	-13713.6	5468.45	-8245.15	-13713.6	5468.45	-27427.41	-19182.26
Fund Special Events								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Gaming - July 4th Picnic Donations	0	150	-150	0	150	-150	300	300
Total Revenue	0	150	-150	0	150	-150	300	300
Expenses								
Childrens Programs	500	349.98	-150.02	500	349.98	-150.02	700	200

Total Expenses	500	349.98	-150.02	500	349.98	-150.02	700	200
Excess (Deficit) of Revenue over Expenses	-500	-199.98	-300.02	-500	-199.98	-300.02	-400	100
Fund Council								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Total Revenue	0	0	0	0	0	0	0	0
Expenses								
Salaries	450	0	-450	450	0	-450	0	-450
Salaries/ Wages - Stipend	0	1200	1200	0	1200	1200	2400	2400
Salaries/ Wages - Payroll Taxes	42.05	87.48	45.43	42.05	87.48	45.43	175	132.95
Salaries/ Wages - Workers Compensation	205	0	-205	205	0	-205	0	-205
Total Expenses	697.05	1287.48	590.43	697.05	1287.48	590.43	2575	1877.95
Excess (Deficit) of Revenue over Expenses	-697.05	-1287.48	590.43	-697.05	-1287.48	590.43	-2575	-1877.95
Fund Grants								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
GRANT FUNDS Federal - American Rescue Plan Act (AR	-1261.5	14459.58	-15721.08	-1261.5	14459.58	-15721.08	28919.2	30180.7
Total Revenue	-1261.5	14459.58	-15721.08	-1261.5	14459.58	-15721.08	28919.2	30180.7
Expenses								
Total Expenses	0	0	0	0	0	0	0	0
Excess (Deficit) of Revenue over Expenses	-1261.5	14459.58	-15721.08	-1261.5	14459.58	-15721.08	28919.2	30180.7
Fund 01 Administration Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Other Revenues	0	3091.65	-3091.65	0	3091.65	-3091.65	6801.67	6801.67
City Elections	300	199.98	100.02	300	199.98	100.02	400	100
AK Coastal Aggregates Contract	0	1000.02	-1000.02	0	1000.02	-1000.02	2000	2000
Administration	291.11	408.3	-117.19	291.11	408.3	-117.19	816.55	525.44
Marine Exchange & AK Coastal Aggregates	2412	2206.02	205.98	2412	2206.02	205.98	4412	2000
Land Leases	9558.75	6499.98	3058.77	9558.75	6499.98	3058.77	13000	3441.25
Building Rentals	0	150	-150	0	150	-150	300	300
Advertising	440	0	440	440	0	440	0	-440
Misc. Sales	5	7710	-7705	5	7710	-7705	15420	15415
Donations	0	150	-150	0	150	-150	300	300
Interest Income	0	309.06	-309.06	0	309.06	-309.06	618.14	618.14
Finance Charge Income	521	0	521	521	0	521	0	-521
GRANT FUNDS State - Community Assistance	79426.94	36535.98	42890.96	79426.94	36535.98	42890.96	73072	-6354.94
GRANT FUNDS State - Shared Fisheries Business Tax	235.31	150	85.31	235.31	150	85.31	300	64.69
GRANT FUNDS State - State of Alaska Elections	0	199.98	-199.98	0	199.98	-199.98	400	400
GRANT FUNDS Federal - Payment in Lieu of Taxes	58781.97	24920.34	33861.63	58781.97	24920.34	33861.63	49840.63	-8941.34
GRANT FUNDS Federal - NFR-Timber Receipts	0	13219.86	-13219.86	0	13219.86	-13219.86	26439.75	26439.75
GRANT FUNDS Federal - Federal Lands Access Program	0	49.98	-49.98	0	49.98	-49.98	100	100
GRANT FUNDS Federal - American Rescue Plan Act (AR	28540.42	12878.76	15661.66	28540.42	12878.76	15661.66	25757.48	-2782.94
Total Revenue	180512.5	109679.91	70832.59	180512.5	109679.91	70832.59	219978.22	39465.72
Expenses								
Salaries	16467.63	22000.02	5532.39	16467.63	22000.02	5532.39	44000	27532.37
Salaries/ Wages - Holiday/Bonus pay	0	445.68	445.68	0	445.68	445.68	891.32	891.32
Salaries/ Wages - Vacation Pay	0	499.98	499.98	0	499.98	499.98	1000	1000
Salaries/ Wages - Payroll Taxes	1523.24	2250	726.76	1523.24	2250	726.76	4500	2976.76
Salaries/ Wages - Workers Compensation	514.18	499.98	-14.2	514.18	499.98	-14.2	1000	485.82
Travel Expense - Per Diem	0	250.02	250.02	0	250.02	250.02	500	500
Travel Expense - Airfare	0	250.02	250.02	0	250.02	250.02	500	500
Travel Expense - Training/workshop/conf. fees	0	250.02	250.02	0	250.02	250.02	500	500
Legal & Lobbyist	0	2500.02	2500.02	0	2500.02	2500.02	5000	5000
Bookkeeping	388.33	166.56	-221.77	388.33	166.56	-221.77	333.14	-55.19
Equipment - Equipment/ Material Purchase	399.89	0	-399.89	399.89	0	-399.89	0	-399.89
Office & Clerical Supplies - Computers/Printers	731.12	1750.02	1018.9	731.12	1750.02	1018.9	3500	2768.88
Maintenance Facilities	0	21.96	21.96	0	21.96	21.96	43.88	43.88
Office & Clerical Supplies - Freight & Postage	180	276.78	96.78	180	276.78	96.78	553.58	373.58
Office & Clerical Supplies	5.22	787.32	782.1	5.22	787.32	782.1	1574.65	1569.43
Office & Clerical Supplies - Copier Supplies	0	199.98	199.98	0	199.98	199.98	400	400
Electricity	3858.46	675.36	-3183.1	3858.46	675.36	-3183.1	1350.67	-2507.79
Office & Clerical Supplies - Telephone	625.07	1090.92	465.85	625.07	1090.92	465.85	2181.86	1556.79
Office & Clerical Supplies - Internet Access/ Web	468.25	2976.78	2508.53	468.25	2976.78	2508.53	5953.57	5485.32
Operating Expenses - Garbage Expense	0	400.02	400.02	0	400.02	400.02	800	800
Operating Expenses - Water/ Sewer Expense	0	543.12	543.12	0	543.12	543.12	1086.25	1086.25
Operating Expenses - Heating Oil & Firewood	0	719.64	719.64	0	719.64	719.64	1439.28	1439.28
Operating Expenses - General liability	354.29	606.84	252.55	354.29	606.84	252.55	1213.7	859.41
Operating Expenses - Facility Insurance	2162	349.62	-1812.38	2162	349.62	-1812.38	699.27	-1462.73
Operating Expenses - Crime insurance	400	226.32	-173.68	400	226.32	-173.68	452.6	52.6
Licenses/Fees/ Subscriptions	1454.34	716.22	-738.12	1454.34	716.22	-738.12	1432.49	-21.85

Advertising and Publications	0	1500	1500	0	1500	1500	3000	3000
Bank Fees - Bank Service Charge	0	181.02	181.02	0	181.02	181.02	361.98	361.98
Total Expenses	29532.02	42134.22	12602.2	29532.02	42134.22	12602.2	84268.24	54736.22
Excess (Deficit) of Revenue over Expenses	150980.48	67545.69	83434.79	150980.48	67545.69	83434.79	135709.98	-15270.5
Fund 02 Streets & Roads Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
GRANT FUNDS Federal - NFR-Timber Receipts	0	13219.86	-13219.86	0	13219.86	-13219.86	26439.75	26439.75
GRANT FUNDS Federal - Federal Lands Access Program	0	49.98	-49.98	0	49.98	-49.98	100	100
GRANT FUNDS Federal - Western Fed Lands - Loggers	0	470609.88	-470609.88	0	470609.88	-470609.88	941219.73	941219.73
GRANT FUNDS Federal - USDA/USFS/RAC	0	45000	-45000	0	45000	-45000	90000	90000
Total Revenue	0	528879.72	-528879.72	0	528879.72	-528879.72	1057759.48	1057759.48
Expenses								
Salaries	2063.6	4000.02	1936.42	2063.6	4000.02	1936.42	8000	5936.4
Salaries/ Wages - Payroll Taxes	190.39	375	184.61	190.39	375	184.61	750	559.61
Salaries/ Wages - Workers Compensation	928.87	250.02	-678.85	928.87	250.02	-678.85	500	-428.87
Equipment - Vehicle & Equipment Fuel	620.06	750	129.94	620.06	750	129.94	1500	879.94
Contract Services	268911.37	523109.88	254198.51	268911.37	523109.88	254198.51	1046219.7	777308.33
Equipment - Equipment/ Material Purchase	450.24	1500	1049.76	450.24	1500	1049.76	3000	2549.76
Maintenance Vehicles & Equip.	1804.52	499.98	-1304.54	1804.52	499.98	-1304.54	1000	-804.52
Equipment - Parts and Tools	3000	1500	-1500	3000	1500	-1500	3000	0
Office & Clerical Supplies - Freight & Postage	0	175.02	175.02	0	175.02	175.02	350	350
Electricity	337.25	750	412.75	337.25	750	412.75	1500	1162.75
Operating Expenses - General liability	354.29	850.02	495.73	354.29	850.02	495.73	1700	1345.71
Equipment - Vehicle & Equipment Insurance	379	300	-79	379	300	-79	600	221
Total Expenses	279039.59	534059.94	255020.35	279039.59	534059.94	255020.35	1068119.7	789080.11
Excess (Deficit) of Revenue over Expenses	-279039.59	-5180.22	-273859.37	-279039.59	-5180.22	-273859.37	-10360.22	268679.37
Fund 03 Water/Sewer Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Water / Sewer Revenues	68465.24	90817.5	-22352.26	68465.24	90817.5	-22352.26	181635	113169.76
Equipment Rentals	340	0	340	340	0	340	0	-340
Finance Charge Income	0	4.98	-4.98	0	4.98	-4.98	10	10
Total Revenue	68805.24	90822.48	-22017.24	68805.24	90822.48	-22017.24	181645	112839.76
Expenses								
Salaries	20653.91	27929.58	7275.67	20653.91	27929.58	7275.67	55859.21	35205.3
Salaries/ Wages - Holiday/Bonus pay	0	108.9	108.9	0	108.9	108.9	217.75	217.75
Salaries/ Wages - Vacation Pay	0	231	231	0	231	231	462	462
Salaries/ Wages - Payroll Taxes	1915.1	2250	334.9	1915.1	2250	334.9	4500	2584.9
Salaries/ Wages - Workers Compensation	2737.88	1249.98	-1487.9	2737.88	1249.98	-1487.9	2500	-237.88
Travel Expense - Per Diem	0	199.98	199.98	0	199.98	199.98	400	400
Travel Expense - Airfare	0	450	450	0	450	450	900	900
Travel Expense - Training/workshop/conf. fees	0	499.98	499.98	0	499.98	499.98	1000	1000
Equipment - Vehicle & Equipment Fuel	895.09	750	-145.09	895.09	750	-145.09	1500	604.91
Water Testing	772.55	499.98	-272.57	772.55	499.98	-272.57	1000	227.45
Contract Services	15028.31	6243.84	-8784.47	15028.31	6243.84	-8784.47	12487.64	-2540.67
Equipment - Equipment/ Material Purchase	2974.35	6499.98	3525.63	2974.35	6499.98	3525.63	13000	10025.65
Maintenance Vehicles & Equip.	46.08	100.02	53.94	46.08	100.02	53.94	200	153.92
Maintenance Facilities	1142.08	2500.02	1357.94	1142.08	2500.02	1357.94	5000	3857.92
Chemicals	3728.8	2890.5	-838.3	3728.8	2890.5	-838.3	5781.01	2052.21
Office & Clerical Supplies - Freight & Postage	805.19	850.02	44.83	805.19	850.02	44.83	1700	894.81
Electricity	3288.45	10000.02	6711.57	3288.45	10000.02	6711.57	20000	16711.55
Dump/ Pumping Fees	2250	3750	1500	2250	3750	1500	7500	5250
Lift Station Maintenance & Repa	0	2500.02	2500.02	0	2500.02	2500.02	5000	5000
Office & Clerical Supplies - Telephone	499.19	1769.4	1270.21	499.19	1769.4	1270.21	3538.82	3039.63
Operating Expenses - Garbage Expense	0	66	66	0	66	66	132	132
Operating Expenses - Heating Oil & Firewood	157.55	1999.98	1842.43	157.55	1999.98	1842.43	4000	3842.45
Operating Expenses - General liability	354.29	1750.02	1395.73	354.29	1750.02	1395.73	3500	3145.71
Operating Expenses - Facility Insurance	2988	375	-2613	2988	375	-2613	750	-2238
Equipment - Vehicle & Equipment Insurance	520.66	199.98	-320.68	520.66	199.98	-320.68	400	-120.66
Licenses/Fees/ Subscriptions	0	750	750	0	750	750	1500	1500
Bank Fees - Merchant Bank Card Fees	0	2550	2550	0	2550	2550	5100	5100
Total Expenses	60757.48	78964.2	18206.72	60757.48	78964.2	18206.72	157928.43	97170.95
Excess (Deficit) of Revenue over Expenses	8047.76	11858.28	-3810.52	8047.76	11858.28	-3810.52	23716.57	15668.81
Fund 04 Garbage/Waste Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Garbage Services Revenue	22728.63	32625	-9896.37	22728.63	32625	-9896.37	65250	42521.37
Garbage Services Revenue - Landfill / Dump Fees	-2059.08	1000.02	-3059.1	-2059.08	1000.02	-3059.1	2000	4059.08
Misc. Sales	154	0	154	154	0	154	0	-154
Interest Income	0	750	-750	0	750	-750	1500	1500
Finance Charge Income	0	1000.02	-1000.02	0	1000.02	-1000.02	2000	2000

Total Revenue	20823.55	35375.04	-14551.49	20823.55	35375.04	-14551.49	70750	49926.45
Expenses								
Salaries	5328	4999.98	-328.02	5328	4999.98	-328.02	10000	4672
Salaries/ Wages - Holiday/Bonus pay	0	112.68	112.68	0	112.68	112.68	225.37	225.37
Salaries/ Wages - Vacation Pay	0	360.78	360.78	0	360.78	360.78	721.5	721.5
Salaries/ Wages - Payroll Taxes	493.05	0	-493.05	493.05	0	-493.05	0	-493.05
Salaries/ Wages - Workers Compensation	1051.44	427.5	-623.94	1051.44	427.5	-623.94	855	-196.44
Equipment - Vehicle & Equipment Fuel	1268.84	900	-368.84	1268.84	900	-368.84	1800	531.16
Equipment - Equipment/ Material Purchase	0	1500	1500	0	1500	1500	3000	3000
Maintenance Vehicles & Equip.	0	1500	1500	0	1500	1500	3000	3000
Equipment - Parts and Tools	0	75	75	0	75	75	150	150
Dump/ Pumping Fees	8408.5	16000.02	7591.52	8408.5	16000.02	7591.52	32000	23591.5
Operating Expenses - General liability	733.29	900	166.71	733.29	900	166.71	1800	1066.71
Equipment - Vehicle & Equipment Insurance	379	325.02	-53.98	379	325.02	-53.98	650	271
Total Expenses	17662.12	27100.98	9438.86	17662.12	27100.98	9438.86	54201.87	36539.75
Excess (Deficit) of Revenue over Expenses	3161.43	8274.06	-5112.63	3161.43	8274.06	-5112.63	16548.13	13386.7
Fund 05 Fire Department Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Donations	22	49.98	-27.98	22	49.98	-27.98	100	78
Total Revenue	22	49.98	-27.98	22	49.98	-27.98	100	78
Expenses								
Equipment - Vehicle & Equipment Fuel	0	100.02	100.02	0	100.02	100.02	200	200
Equipment	0	4.98	4.98	0	4.98	4.98	10	10
Equipment - Equipment/ Material Purchase	0	250.02	250.02	0	250.02	250.02	500	500
Maintenance Vehicles & Equip.	0	250.02	250.02	0	250.02	250.02	500	500
Maintenance Facilities	0	499.98	499.98	0	499.98	499.98	1000	1000
Electricity	212.86	424.98	212.12	212.86	424.98	212.12	850	637.14
Office & Clerical Supplies - Telephone	114.41	300	185.59	114.41	300	185.59	600	485.59
Operating Expenses - Heating Oil & Firewood	752.96	1600.02	847.06	752.96	1600.02	847.06	3200	2447.04
Operating Expenses - General liability	0	724.98	724.98	0	724.98	724.98	1450	1450
Operating Expenses - Facility Insurance	1726	150	-1576	1726	150	-1576	300	-1426
Equipment - Vehicle & Equipment Insurance	758	460.62	-297.38	758	460.62	-297.38	921.22	163.22
Total Expenses	3564.23	4765.62	1201.39	3564.23	4765.62	1201.39	9531.22	5966.99
Excess (Deficit) of Revenue over Expenses	-3542.23	-4715.64	1173.41	-3542.23	-4715.64	1173.41	-9431.22	-5888.99
Fund 06 Post Office Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Post Office Contract	8371.98	8371.98	0	8371.98	8371.98	0	16744	8372.02
Total Revenue	8371.98	8371.98	0	8371.98	8371.98	0	16744	8372.02
Expenses								
Salaries	7978.08	10500	2521.92	7978.08	10500	2521.92	21000	13021.92
Salaries/ Wages - Holiday/Bonus pay	0	217.74	217.74	0	217.74	217.74	435.49	435.49
Salaries/ Wages - Vacation Pay	0	73.86	73.86	0	73.86	73.86	147.69	147.69
Salaries/ Wages - Payroll Taxes	737.78	1102.2	364.42	737.78	1102.2	364.42	2204.35	1466.57
Salaries/ Wages - Workers Compensation	482.88	475.02	-7.86	482.88	475.02	-7.86	950	467.12
Office & Clerical Supplies - Computers/Printers	0	175.02	175.02	0	175.02	175.02	350	350
Office & Clerical Supplies	0	100.02	100.02	0	100.02	100.02	200	200
Office & Clerical Supplies - Copier Supplies	486.1	75	-411.1	486.1	75	-411.1	150	-336.1
Electricity	196.39	498.42	302.03	196.39	498.42	302.03	996.87	800.48
Office & Clerical Supplies - Telephone	143.18	339.36	196.18	143.18	339.36	196.18	678.72	535.54
Operating Expenses - Garbage Expense	0	66	66	0	66	66	132	132
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - Heating Oil & Firewood	0	580.68	580.68	0	580.68	580.68	1161.39	1161.39
Operating Expenses - General liability	354.29	307.5	-46.79	354.29	307.5	-46.79	615.04	260.75
Total Expenses	10378.7	14990.82	4612.12	10378.7	14990.82	4612.12	29981.55	19602.85
Excess (Deficit) of Revenue over Expenses	-2006.72	-6618.84	4612.12	-2006.72	-6618.84	4612.12	-13237.55	-11230.83
Fund 07 Parks & Recreation Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Total Revenue	0	0	0	0	0	0	0	0
Expenses								
Salaries	1169.5	1102.62	-66.88	1169.5	1102.62	-66.88	2205.21	1035.71
Salaries/ Wages - Payroll Taxes	108.74	60.72	-48.02	108.74	60.72	-48.02	121.38	12.64
Salaries/ Wages - Workers Compensation	683.87	162.48	-521.39	683.87	162.48	-521.39	325	-358.87
Equipment - Vehicle & Equipment Fuel	279.69	150	-129.69	279.69	150	-129.69	300	20.31
Equipment - Equipment/ Material Purchase	3198.31	1800	-1398.31	3198.31	1800	-1398.31	3600	401.69
Maintenance Vehicles & Equip.	46.08	300	253.92	46.08	300	253.92	600	553.92
Equipment - Parts and Tools	0	124.98	124.98	0	124.98	124.98	250	250
Electricity	72.3	169.98	97.68	72.3	169.98	97.68	340	267.7

Dump/ Pumping Fees	0	37.5	37.5	0	37.5	37.5	75	75
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - General liability	354.29	799.98	445.69	354.29	799.98	445.69	1600	1245.71
Total Expenses	5912.78	5188.26	-724.52	5912.78	5188.26	-724.52	10376.59	4463.81
Excess (Deficit) of Revenue over Expenses	-5912.78	-5188.26	-724.52	-5912.78	-5188.26	-724.52	-10376.59	-4463.81
Fund 08 Library Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Donations	1661	100.02	1560.98	1661	100.02	1560.98	200	-1461
GRANT FUNDS State - Library Operating Grant (PLAG)	7000	3499.98	3500.02	7000	3499.98	3500.02	7000	0
GRANT FUNDS State - OWL Internet Funds	3583.2	1750.02	1833.18	3583.2	1750.02	1833.18	3500	-83.2
GRANT FUNDS - Reuben E. Crossett Grant	0	2500.02	-2500.02	0	2500.02	-2500.02	5000	5000
GRANT FUNDS Federal - Interlibrary Cooperation Gra	0	2500.02	-2500.02	0	2500.02	-2500.02	5000	5000
GRANT FUNDS Federal - American Rescue Plan Act (AR	-2500	1249.98	-3749.98	-2500	1249.98	-3749.98	2500	5000
Total Revenue	9744.2	11600.04	-1855.84	9744.2	11600.04	-1855.84	23200	13455.8
Expenses								
Salaries	0	73.26	73.26	0	73.26	73.26	146.53	146.53
Salaries/ Wages - Holiday/Bonus pay	0	0.78	0.78	0	0.78	0.78	1.6	1.6
Salaries/ Wages - Payroll Taxes	0	6.72	6.72	0	6.72	6.72	13.44	13.44
Salaries/ Wages - Workers Compensation	0	6.06	6.06	0	6.06	6.06	12.15	12.15
Travel Expense	0	625.02	625.02	0	625.02	625.02	1250	1250
Books	0	1750.02	1750.02	0	1750.02	1750.02	3500	3500
Office & Clerical Supplies - Freight & Postage	0	49.98	49.98	0	49.98	49.98	100	100
Office & Clerical Supplies	151.88	150	-1.88	151.88	150	-1.88	300	148.12
Office & Clerical Supplies - Copier Supplies	53.92	49.98	-3.94	53.92	49.98	-3.94	100	46.08
Electricity	273.56	611.22	337.66	273.56	611.22	337.66	1222.38	948.82
Office & Clerical Supplies - Telephone	177.64	238.44	60.8	177.64	238.44	60.8	476.86	299.22
Office & Clerical Supplies - Internet Access/ Web	4312.08	0	-4312.08	4312.08	0	-4312.08	0	-4312.08
Operating Expenses - Garbage Expense	0	49.98	49.98	0	49.98	49.98	100	100
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - Heating Oil & Firewood	283.71	1079.76	796.05	283.71	1079.76	796.05	2159.48	1875.77
Operating Expenses - General liability	0	750	750	0	750	750	1500	1500
Operating Expenses - Facility Insurance	2881	0	-2881	2881	0	-2881	0	-2881
Charitable Contributions	-2136	0	2136	-2136	0	2136	0	2136
Childrens Programs	0	150	150	0	150	150	300	300
Total Expenses	5997.79	6071.22	73.43	5997.79	6071.22	73.43	12142.44	6144.65
Excess (Deficit) of Revenue over Expenses	3746.41	5528.82	-1782.41	3746.41	5528.82	-1782.41	11057.56	7311.15
Fund 09 Gaming Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Gaming	-210	0	-210	-210	0	-210	0	210
Gaming - Raffle Revenue	745	0	745	745	0	745	0	-745
Total Revenue	535	0	535	535	0	535	0	-535
Expenses								
Office & Clerical Supplies	50	25.02	-24.98	50	25.02	-24.98	50	0
Operating Expenses - General liability	0	247.2	247.2	0	247.2	247.2	494.35	494.35
Licenses/Fees/ Subscriptions	0	12.48	12.48	0	12.48	12.48	25	25
Total Expenses	50	284.7	234.7	50	284.7	234.7	569.35	519.35
Excess (Deficit) of Revenue over Expenses	485	-284.7	769.7	485	-284.7	769.7	-569.35	-1054.35
Fund 10 Clinic Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Building Rentals	0	3499.98	-3499.98	0	3499.98	-3499.98	7000	7000
Total Revenue	0	3499.98	-3499.98	0	3499.98	-3499.98	7000	7000
Expenses								
Salaries	75	0	-75	75	0	-75	0	-75
Salaries/ Wages - Payroll Taxes	7.01	0	-7.01	7.01	0	-7.01	0	-7.01
Maintenance Facilities	0	300	300	0	300	300	600	600
Electricity	558.07	1249.98	691.91	558.07	1249.98	691.91	2500	1941.93
Office & Clerical Supplies - Telephone	353.54	1150.02	796.48	353.54	1150.02	796.48	2300	1946.46
Operating Expenses - Heating Oil & Firewood	292.66	750	457.34	292.66	750	457.34	1500	1207.34
Operating Expenses - Facility Insurance	8257	1500	-6757	8257	1500	-6757	3000	-5257
Total Expenses	9543.28	4950	-4593.28	9543.28	4950	-4593.28	9900	356.72
Excess (Deficit) of Revenue over Expenses	-9543.28	-1450.02	-8093.26	-9543.28	-1450.02	-8093.26	-2900	6643.28
Fund 11 E M S Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Donations	0	49.98	-49.98	0	49.98	-49.98	100	100

Total Revenue	0	49.98	-49.98	0	49.98	-49.98	100	100
Expenses								
Travel Expense - Training/workshop/conf. fees	0	499.98	499.98	0	499.98	499.98	1000	1000
Equipment - Vehicle & Equipment Fuel	247.1	124.98	-122.12	247.1	124.98	-122.12	250	2.9
Equipment - Equipment/ Material Purchase	0	1500	1500	0	1500	1500	3000	3000
Maintenance Vehicles & Equip.	0	1500	1500	0	1500	1500	3000	3000
Operating Expenses - General liability	0	225	225	0	225	225	450	450
Equipment - Vehicle & Equipment Insurance	520.66	602.52	81.86	520.66	602.52	81.86	1205.08	684.42
Licenses/Fees/ Subscriptions	0	4.98	4.98	0	4.98	4.98	10	10
Total Expenses	767.76	4457.46	3689.7	767.76	4457.46	3689.7	8915.08	8147.32
Excess (Deficit) of Revenue over Expenses	-767.76	-4407.48	3639.72	-767.76	-4407.48	3639.72	-8815.08	-8047.32
Fund 12 Ferry Terminal Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Building Rentals	500	150	350	500	150	350	300	-200
Total Revenue	500	150	350	500	150	350	300	-200
Expenses								
Electricity	708.83	1200	491.17	708.83	1200	491.17	2400	1691.17
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - Heating Oil & Firewood	0	499.98	499.98	0	499.98	499.98	1000	1000
Operating Expenses - General liability	0	225	225	0	225	225	450	450
Operating Expenses - Facility Insurance	4497	499.98	-3997.02	4497	499.98	-3997.02	1000	-3497
Total Expenses	5205.83	2904.96	-2300.87	5205.83	2904.96	-2300.87	5810	604.17
Excess (Deficit) of Revenue over Expenses	-4705.83	-2754.96	-1950.87	-4705.83	-2754.96	-1950.87	-5510	-804.17
Fund 13 Harbor/Dock Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Harbor/Dock Revenue - Launch & Parking fees	123	390	-267	123	390	-267	780	657
Harbor/Dock Revenue - Annual Moorage	39808.7	22196.52	17612.18	39808.7	22196.52	17612.18	44393	4584.3
Harbor/Dock Revenue - Harbor Revenue Electricity	333	150	183	333	150	183	300	-33
Harbor/Dock Revenue - Transient Moorage	6898.23	7500	-601.77	6898.23	7500	-601.77	15000	8101.77
Total Revenue	47162.93	30236.52	16926.41	47162.93	30236.52	16926.41	60473	13310.07
Expenses								
Salaries	8686.94	0	-8686.94	8686.94	0	-8686.94	0	-8686.94
Salaries/ Wages - Stipend	0	12499.98	12499.98	0	12499.98	12499.98	25000	25000
Salaries/ Wages - Holiday/Bonus pay	0	108.9	108.9	0	108.9	108.9	217.74	217.74
Salaries/ Wages - Vacation Pay	0	163.44	163.44	0	163.44	163.44	326.92	326.92
Salaries/ Wages - Payroll Taxes	804.24	1050	245.76	804.24	1050	245.76	2100	1295.76
Salaries/ Wages - Workers Compensation	770.88	1050	279.12	770.88	1050	279.12	2100	1329.12
Equipment - Vehicle & Equipment Fuel	27.25	49.98	22.73	27.25	49.98	22.73	100	72.75
Equipment - Equipment/ Material Purchase	4298.54	2149.98	-2148.56	4298.54	2149.98	-2148.56	4300	1.46
Maintenance Vehicles & Equip.	2821.45	1500	-1321.45	2821.45	1500	-1321.45	3000	178.55
Maintenance Facilities	0	3100.02	3100.02	0	3100.02	3100.02	6200	6200
Office & Clerical Supplies - Freight & Postage	0	1249.98	1249.98	0	1249.98	1249.98	2500	2500
Electricity	312.53	1800	1487.47	312.53	1800	1487.47	3600	3287.47
Office & Clerical Supplies - Telephone	143.19	319.98	176.79	143.19	319.98	176.79	640	496.81
Office & Clerical Supplies - Internet Access/ Web	420	420	0	420	420	0	840	420
Operating Expenses - Garbage Expense	0	1600.02	1600.02	0	1600.02	1600.02	3200	3200
Operating Expenses - Water/ Sewer Expense	0	480	480	0	480	480	960	960
Operating Expenses - General liability	354.29	499.98	145.69	354.29	499.98	145.69	1000	645.71
Equipment - Vehicle & Equipment Insurance	175	0	-175	175	0	-175	0	-175
Total Expenses	18814.31	28042.26	9227.95	18814.31	28042.26	9227.95	56084.66	37270.35
Excess (Deficit) of Revenue over Expenses	28348.62	2194.26	26154.36	28348.62	2194.26	26154.36	4388.34	-23960.28
Fund 14 Maintenance/Shop Department 01 Rev & Exp								
	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Total Revenue	0	0	0	0	0	0	0	0
Expenses								
Salaries	2989	4999.98	2010.98	2989	4999.98	2010.98	10000	7011
Salaries/ Wages - Holiday/Bonus pay	0	217.74	217.74	0	217.74	217.74	435.46	435.46
Salaries/ Wages - Vacation Pay	0	319.98	319.98	0	319.98	319.98	640	640
Salaries/ Wages - Payroll Taxes	276.09	274.98	-1.11	276.09	274.98	-1.11	550	273.91
Salaries/ Wages - Workers Compensation	1034	424.98	-609.02	1034	424.98	-609.02	850	-184
Equipment - Vehicle & Equipment Fuel	266.66	150	-116.66	266.66	150	-116.66	300	33.34
Equipment - Equipment/ Material Purchase	300.28	1000.02	699.74	300.28	1000.02	699.74	2000	1699.72
Maintenance Vehicles & Equip.	46.09	2500.02	2453.93	46.09	2500.02	2453.93	5000	4953.91
Equipment - Parts and Tools	43.61	250.02	206.41	43.61	250.02	206.41	500	456.39
Electricity	101.97	274.98	173.01	101.97	274.98	173.01	550	448.03
Office & Clerical Supplies - Telephone	143.18	424.98	281.8	143.18	424.98	281.8	850	706.82
Operating Expenses - Garbage Expense	0	157.5	157.5	0	157.5	157.5	315	315

Operating Expenses - Heating Oil & Firewood	0	1863.48	1863.48	0	1863.48	1863.48	3726.95	3726.95
Operating Expenses - General liability	354.29	649.98	295.69	354.29	649.98	295.69	1300	945.71
Operating Expenses - Facility Insurance	2096	0	-2096	2096	0	-2096	0	-2096
Equipment - Vehicle & Equipment Insurance	593.98	199.98	-394	593.98	199.98	-394	400	-193.98
Licenses/Fees/ Subscriptions	0	4.98	4.98	0	4.98	4.98	10	10
Total Expenses	8245.15	13713.6	5468.45	8245.15	13713.6	5468.45	27427.41	19182.26
Excess (Deficit) of Revenue over Expenses	-8245.15	-13713.6	5468.45	-8245.15	-13713.6	5468.45	-27427.41	-19182.26

Fund 15 Special Events Department 01 Rev & Exp

	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Gaming - July 4th Picnic Donations	0	150	-150	0	150	-150	300	300
Total Revenue	0	150	-150	0	150	-150	300	300
Expenses								
Childrens Programs	500	349.98	-150.02	500	349.98	-150.02	700	200
Total Expenses	500	349.98	-150.02	500	349.98	-150.02	700	200
Excess (Deficit) of Revenue over Expenses	-500	-199.98	-300.02	-500	-199.98	-300.02	-400	100

Fund 17 Council Department 01 Rev & Exp

	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
Total Revenue	0	0	0	0	0	0	0	0
Expenses								
Salaries	450	0	-450	450	0	-450	0	-450
Salaries/ Wages - Stipend	0	1200	1200	0	1200	1200	2400	2400
Salaries/ Wages - Payroll Taxes	42.05	87.48	45.43	42.05	87.48	45.43	175	132.95
Salaries/ Wages - Workers Compensation	205	0	-205	205	0	-205	0	-205
Total Expenses	697.05	1287.48	590.43	697.05	1287.48	590.43	2575	1877.95
Excess (Deficit) of Revenue over Expenses	-697.05	-1287.48	590.43	-697.05	-1287.48	590.43	-2575	-1877.95

Fund 19 Grants Department 01 Rev & Exp

	07/01/2022 to 12/12/2022			Year To Date				
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance	Ann Bgt	Ann Bgt Rem
Revenue								
GRANT FUNDS Federal - American Rescue Plan Act (AR)	-1261.5	14459.58	-15721.08	-1261.5	14459.58	-15721.08	28919.2	30180.7
Total Revenue	-1261.5	14459.58	-15721.08	-1261.5	14459.58	-15721.08	28919.2	30180.7
Expenses								
Total Expenses	0	0	0	0	0	0	0	0
Excess (Deficit) of Revenue over Expenses	-1261.5	14459.58	-15721.08	-1261.5	14459.58	-15721.08	28919.2	30180.7

Water Report December 2022

Thankfully we've had a fairly uneventful month in the water department, raw water quality has improved quite a bit and has made treatment easy. The only persistent headache has been keeping the intake clear of ice and gravel.

There have been a small number of residences/frost-frees around town that have had freezing issues but so far so good in terms of broken lines and major leaks.

Lastly, we're making an effort to identify the pressure regulator switch for the boost pump. As our second lag for the distribution pumps often gets stuck on due to a similar issue, we're hoping to identify which switch controls the big boost pump and get it repaired or replaced, which will hopefully allow the fire department to operate the boost pump from the panel outside the plant without fear of damaging distribution infrastructure.

Thanks again,
Stephan Smith

Coffman Cove Community Library 12/2022 Report to City Council

Our community library provides free and easy access to printed and digital materials, technology and resources for our residents and visitors. We support silent reading, studying, internet business meetings / classwork / research. We also support interactive reading and learning, supporting life-long learning and the love of reading. Our library has the capacity and the volunteers to provide the two different activities at the same time.

As Volunteer Librarian Dawn has (with the help of our library volunteers)

- Provided monthly reports to City Council (except for November).
- Will submit at the January 2023 City Council Meeting an annual mission statement detailing library goals and objectives.
- Supervised and scheduled library volunteer hours and activities (see attached).
- Performed administrative tasks coordinated with the City Council for the operations of the library.
- Worked with the City Clerk to comply with Federal and State reporting.
- Has completed training at the State Library in Juneau, completing certification requirements.
- Prepared and submitted to the City Clerk for City Council consideration and approval the annual request for the State of Alaska Public Library Assistance Grant which includes providing free internet to all patrons during open library hours.
- Contacted patrons regarding overdue library materials.
- Posted library rules throughout the building and reviews them with patrons.
- Organized successful fund-raising.
- Held a very well attended Open House.
- Cleaned the library! Secured book shelving with L-brackets.
- Organized and expanded our 'Alaska Section'

Please read over the attached list of projects/upgrades our volunteers have accomplished over the past two years!

Coffman Cove Community Library Volunteers:

A handwritten signature in dark ink, appearing to read "Dawn A. Rosenlund", written over a horizontal line.

Dawn A. Rosenlund, Coffman Cove Community Library Librarian

Coffman Cove Community Library

January to December 2022 Report

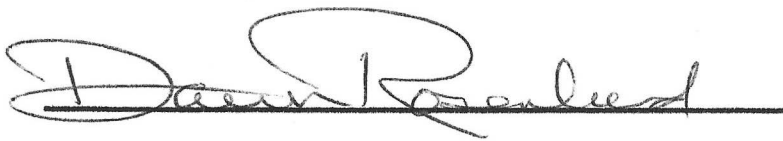
Hours Open	1309	See attached winter schedule		
Volunteer Hours	1614			
Patrons	2430	Includes adults & children (not elections)		
Inter Library Loans	94			
Books Checked OUT	696			
DVDs Checked OUT	444			
Use of Internet	School work, Research, Business meetings, Doctor meetings, forms, ordering, University classes, Red Cross training			
Fundraiser (A&S)	\$2000.00			
Fundraiser (Bazaar)	\$200.00			
Donations				

Extra Activities held in Library:

Elections, Open House, Student Library Time, Pre-School time

Visit by Crossett Grant Officials

School homework projects created by students/Student Chess Games



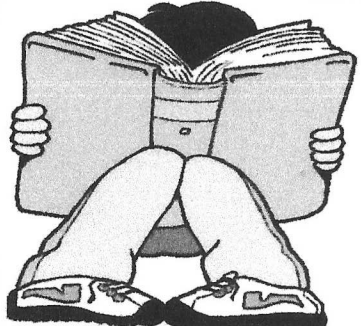
Dawn Rosenlund, Coffman Cove Community Library Director

12-6-2022

Date

Volunteers: Lynn, DeeDee, Debbie, Carolyn, Bill, Jan A, Sharon S, Gary W, Sharon G, Belinda, Mary Beth, Donna, Jan I, Dawn

Coffman Cove Community Library

Sun.	10 – noon Sharon S.	Noon – 2:00 Belinda	
Mon.	10 – noon Sharon S.	Noon – 3:00 Jan I.	3:00 – 5:00 Sharon G.
Tues.	10 – noon Jan A.	1:00 – 2:00 Bill	
Wed.	10 – noon Belinda	10:30-11:30 Dawn w/ students	4:00 – 6:00 Dawn
Thurs.	10 – noon Gary W.		4:00 – 6:00 Dawn
Fri.	10 – noon Dawn	Noon – 2:00 Dawn	
Sat.	10 – noon Carolyn & Debbie		

New Volunteers Always Welcome

Coffman Cove Community Library : 329 – 2080

Dawn: 329 - 2030

FY 2021-2022 Updates to Coffman Cove Community Library **ALL VOLUNTEER TIME**

Networking by internet, telephone and in-person with other Prince of Whales Island Libraries

New Library Director – also City Council member

Outside

- Flag holder with flag (lighted at night)
- Replaced entire railing on ramp entrance
- Sanded and painted all railings
- Sanded and painted all outside benches
- Repainted "LIBRARY" sign
- Beautiful donated flowers in window baskets
- Outside Book Return lock box

Inside

- Internet/Wi-Fi, now available during library OPEN hours
- Replaced all overhead florescent lights with energy saver lights (volunteer time by electrician)
- Replaced and updated electrical outlets (volunteer time by electrician)
- 3 new air purifiers in library
- New 4 drawer file cabinet
- Removed refrigerator and non-functioning sinks to create working countertop area
- Secured bookshelves with L-brackets
- 2 new computers and printer
- Full hallway narrow shelving for our DVD collection
- Modified spare bathroom into additional DVD collection room
- Created "duplicate books" display area (books & DVDs available by donation)
- Audio book collection highlighted
- Alaska Section – added: USA flag, Alaska flag, mounted local deer head, tribal oar
- Coffman Cove Library Catalog off all Library Books and DVDs available to public on our **two computers**
- Removed books and cleaned all bookshelves
- Highlighted Biography/Autobiography Section by moving the entire collection to central area of Library.
- Highlighted Non-Fiction, Inspirational and Humor sections by moving the entire collections to central area of Library. Relocated Fantasy, Religion, Science, War and Politics
- Relabeled all collections
- Made and hung curtains for windows by computers and in the Children's area
- "Coffman Cove Library Open House!" after Covid closures
- Added baby changing table in bathroom
- Dripping sink faucet replaced
- Donated oriental room size carpet in main library area
- Backroom storage areas reorganized, and shelving put up for paper towels and toilet paper storage
- Lighting in back storage areas
- Wooden 'Card catalog file cabinet' in place for our check-out area

The Wolves of Southeast Alaska should NOT be listed under the Endangered Species Act

On July 15, 2020, the Center for Biological Diversity, Alaska Rainforest Defenders and Defenders of Wildlife petitioned the Secretary of Interior/US Fish and Wildlife Service (USFW) to list the Alexander Archipelago Wolf in Southeast Alaska as Threatened or Endangered Under the U.S. Endangered Species Act. Petitioners also requested that critical habitat be designated for the wolves in SE Alaska concurrently with the species being listed. The USFW has jurisdiction over this petition. The 111 page document can be found online and the thorough response from the State of Alaska/Alaska Department of Fish and Game (ADFG) that has been filed. USFW will make their decision between July and September of 2023.

Prince of Wales Island (POW) is home to approximately 3500 residents that reside in 12 communities ranging in size from 35 in Point Baker to over 1000 in Craig. PoW is the third largest island in the United States. The residents rely largely on a subsistence way of life.

POW has four grocery stores, one in Klawock, one in Craig, one in Thorne Bay and a small one in Hydaburg. Residents on the northern end of the island have to travel long distances over difficult roads to reach the grocery stores or fuel. Those in Coffman Cove drive over 50 miles in an hour and a half on dry roads to reach the closest store. Those in Whale Pass have to drive over 60 miles in about two hours and fifteen minutes to get to the closest grocery store when the roads are in perfect conditions. Those in Port Protection or Point Baker are on the road over four hours one way. During the winter, some of the communities are cut off from the road system.

Groceries are expensive on the island. They are shipped up on a barge from Seattle to Ketchikan, then put on another barge to Thorne Bay where they are distributed by truck to the various stores. The cost to move the food to the island is currently forty eight cents per pound. As a result, in Klawock this week, a gallon of milk is \$6.49, a dozen eggs are \$5.19. On top of the high cost of food, gas is very expensive, currently above six dollars a gallon. Diesel fuel is almost a dollar per gallon higher. The bottom line is that food and fuel costs are a larger percentage of the family budget than in most places around the country.

Nearly half of the residents on the island are Alaska natives, generally of Haida, Tlingit or Tsimshian heritage. Subsistence hunting, fishing and gathering are a very important part of their indigenous identity. Beyond the native population, most of the other residents on the island practice subsistence activities as well in order to feed themselves and their families. Just look around the boat ramps in the inter-tidal zone and one will see the amount of discarded crab, shrimp and clam shells, filleted fish carcasses and deer bones. These are evidence of the subsistence lifestyle. Without being able to obtain food that nature gives us, many could not afford to live here.

POW residents have relied on Sitka blacktail deer for sustenance for thousands of years. Use of the deer and their parts are a huge part of the native Alaskan lifestyle in Southeast Alaska. Like salmon, crabs, shrimp and clams they are basic elements of life on this remote island. It does not matter ones heritage on the island, deer are a very important protein. Ground beef at local grocery stores costs \$5.99 per pound. Lean deer venison is much healthier. An average deer yields about fifty five pounds of meat. That saves about \$330 at a grocery store.

At the same time, some of the subsistence foods that come from the sea are no longer available to users because of uncontrolled sea otters. Users without larger boats are generally unable to safely get to deeper waters to harvest Dungeness crabs because of depredation by sea otters in shallower waters. Sea urchins are almost gone in the shallower water and clams are also heavily impacted.

Our family and friend relationships, mental and physical health and economic well-being all benefit from deer hunting. Our freezers are fuller and our lives are enriched when we can harvest deer. Deer hunting is vitally important to all Southeast Alaska residents and our subsistence lifestyle.

Other Southeast Alaska communities of Ketchikan, Wrangell and Petersburg travel to PoW to deer hunt but since 2017, fewer and fewer off island hunters are coming to POW because the deer population has crashed since 2017.

The wolf population on POW dramatically increased after 2012 due to the change in wolf management which was driven by the first petition to list the wolves that was filed in 2012. The second petition to list the wolves was filed in 2016 and now the third petition was filed in 2020, which is the current petition. This continual black cloud petition hanging over our island has negatively affected every resident of POW.

The deer population on the island has very obviously declined in the past ten years. Hunters have had to spend much more time trying to harvest a deer. Studies by ADF&G have shown that the wolves have had to resort to other prey species, primarily black bear and beaver in greater percentage as the deer population has decreased.

POW has three big game animals: black bear, Sitka blacktail deer and wolf. Unit 2, Prince of Wales Island, is the only unit in the state of Alaska with just one good eating big game animal. We do not have caribou, moose, elk, sheep, bison, mountain goat or muskox.

If the wolf is listed under the Endangered Species Act, the federal government will take over management from the state. This will end the legal taking of wolves and will severely curtail the hunting of deer, the preferred food for the wolves. There will be far reaching negative impacts on the residents of POW. The petition threatens our way of life, our ability to secure food, our hunting activities and lifestyle, the economic development on the island and negatively affects the shared culture of our people.

Trying to accurately assess the population of wolves in a temperate rainforest has always been difficult. Recent harvests of wolves have shown that the past estimates were much lower than the numbers actually present. As ADF&G continues to refine the methodologies used to estimate populations and balance the populations with carrying capacity, the wolf population will continue to remain viable and healthy. They have provided thorough and exhaustive data and science proving the Alexander Archipelago Wolf should NOT be listed under the listed under the Endangered Species Act.

All groups agree that wolves are an important part of Prince of Wales Island and enjoy seeing them, hearing them or just knowing that they exist here. Like any other population of animals, reasoned population management is important so that they may still be taken for their traditional uses, but also maintain their place in the food chain. ADF&G has been very cautious and conservative in management of the wolves and the population has responded by growing to levels many see as too high. Certainly they are not in need of further protection.

The following tribes, entities, organizations and people agree that the Alexander Archipelago Wolf should NOT be listed under the ESA.

Kurt Whitehead & Trina Nation
Treasure Hunter Lodge
Klawock, AK

David & Cynthia Egelston
Alaska Rainforest Adventures
Thorne Bay, AK



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS
Fairbanks Office

455 Third Avenue, Suite 140
Fairbanks, Alaska 99701-3110
Main: 907.451.2718
Fax: 907.451.2742

RECEIVED
11/23/2022

November 15, 2022

City of Coffman Cove
PO Box 18047
Coffman Cove, AK 99918

Dear Municipal Official:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2023 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities affected by fishing industry activities. Municipalities around the state will share approximately \$2.4 million based on 2021 fisheries activity as reported by fish processors on their fish tax returns. Details of how the program works are included in the application under *Program Description*.

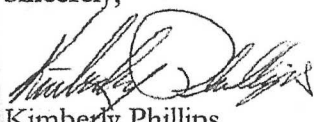
Historically, your municipality along with the other communities in your fisheries management area **FMA 18: Central Southeast** has filed using the Alternative Method found on the last four pages of this application. A breakdown is included that details the communities in your FMA, in addition to the anticipated payment based on the agreed upon allocation method for your FMA. If this agreement is still in place with your FMA, you will only need to have your Council/Assembly pass the enclosed alternative method sample resolution in order to participate in the program.

If your FMA intends to change the alternative method of allocation, the new proposal must be submitted to our office no later than **January 15, 2023**. If an agreement cannot be made with all communities in your FMA, you will need to file using the standard method and claim your significant effects. Instructions on both of these methods are detailed in the application packet.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS
FEBRUARY 15, 2023**

Applications can be scanned and emailed to caa@alaska.gov with the subject line **"Coffman Cove, FY23, SFBT"**. If you have any questions about the program or require assistance in completing the application, please contact me at kimberly.phillips@alaska.gov or call (907) 451-2718.

Sincerely,


Kimberly Phillips
Grants Administrator 3

Enclosure

FY 23 SHARED FISHERIES BUSINESS TAX PROGRAM

ALTERNATE METHOD APPLICATION

For

FMA 18: CENTRAL SOUTHEAST AREA

Name of Municipality: City of Coffman Cove

Mailing Address: 102 Denali Alley / PO Box 18135
Coffman Cove AK 99918

Contact Person: Terra Green

Title: Treasurer

Email Address: treasurer@ci.alaska.com

Phone Number: 907-329-2233

Return with resolution

E-mail

caa@alaska.gov

Subject Line

"Municipality Name, FY23, SFBT"

Or

Mail

State of Alaska DCCED

Shared Fisheries Business Tax Program

455 3rd Avenue, Suite 140

Fairbanks, Alaska 99701-4737

**CITY OF COFFMAN COVE
RESOLUTION 23 08**

A Resolution adopting an alternative allocation method for the FY 23 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 18: Central Southeast Area.

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 23 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2021 from fisheries business activities; and,

WHEREAS, 3AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, The City of Coffman Cove proposes to use an alternative allocation method for allocation of FY 23 funding available within the FMA 18: CENTRAL SOUTHEAST AREA in agreement with all other municipalities in the area participating in the FY 23 Shared Business Tax Program;

NOW THEREFORE BE IT RESOLVED THAT: The City of Coffman Cove City Council by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2021 of fisheries business activity in FMA 18: CENTRAL SOUTHEAST AREA:

- **All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.**

PASSED and APPROVED by duty constituted quorum of the City of Coffman Cove City Council the 15th day of December 2022.

SIGNED _____
Mikael Ashe, Mayor

ATTEST _____
Terra Green, City Clerk

CITY OF COFFMAN COVE PARKING POLICY

GENERAL PARKING

RESERVED PERMIT PARKING

Reserved permit parking is reserved for the exclusive use of the permit holder as designated with signage.

GENERAL PERMIT PARKING

General permit parking is undesignated parking in eligible City parking areas for longer than 3 days and up to 3 weeks.

FREE PARKING

Free parking is undesignated parking in eligible City parking areas for 3 days or less.

CITY RIGHT OF WAY PARKING

City right of way parking for motor vehicles only is allowed for day use and overnight parking in designated zones.

BOAT LAUNCH PARKING

Boat launch parking is day use only parking for boat launch permit holders in the boat launch parking lots.

Overnight and longer term parking is allowed in designated areas within the boat launch parking lots for boat launch permit holders.

LONG TERM PARKING OR STORAGE

Long term parking is by permit only. Permits are available at City Hall.

DEFINITIONS AND RESTRICTIONS

Any motor vehicle or trailer parked on City property with the exception of designated long term parking or storage areas must be operational, in regular use and be currently registered and licensed.

Regular use is defined as being moved at least every 3 days for free parking and at least every 3 weeks for general permit parking. Motor vehicles and trailers not in regular use are required to be moved to Long Term Parking.

Eligible City parking areas for General Parking do not include City Hall, Library, Ferry Terminal Fenced Security Lot, Long Term Parking or the Boat Launch Parking Lots.

General Parking is restricted to operational motor vehicles that are in regular use.

Boat Launch Parking Lots are defined as the entire parking area immediately adjacent to the boat launch facility and the entire parking area directly across from it.

Camping is prohibited on all City property.

Rates and charges are set by city council resolution.

Sara Yockey

From: Chambers, Robert - RD, AK <robert.chambers@usda.gov>
Sent: Friday, December 9, 2022 2:38 PM
To: sarah.yockey@prohands.com
Cc: Bluhm, Jason R (DOT); Bowser, Bary - RD, AK
Subject: RE: Coffman Cove water intake
Attachments: coffman-cove-fall-2022.pdf; SDS 2015 Water Source Info.pdf; 508_RD_FS_RHS_SEARCH.pdf

Hi Sarah,

Thanks for the follow up. I had sent this email out earlier. Coffman Cove is a State of Alaska - Village Safe Water community. You would want to reach out to Jason Bluhm to discuss the project. Please be aware that Rural Development has funds available that could assist the community in preparing a preliminary engineering report and environmental report. These documents would be required for construction. I've attached information on the SEARCH grant, you would need to apply through our online application system, RDApply, information located here: [RD Apply | Rural Development \(usda.gov\)](#). We have technical assistance providers that could assist the community in submitting an application.

Your RD point of contact would be Bary Bowser. Please let us know if you have any questions

ROBERT CHAMBERS

Director, Business & Community Programs | West Area Manager

United States Department of Agriculture
800 E Palmer Wasilla Hwy, Suite 201; Palmer, AK 99645-6539
Phone: (907) 761-7770 | Cell: (907) 982-8641
Fax: (855) 201-1074

From: Chambers, Robert - RD, AK
Sent: Thursday, December 1, 2022 4:13 PM
To: sarah.yockey@prohands.com
Cc: Bluhm, Jason R (DOT) <jason.bluhm@alaska.gov>
Subject: Coffman Cove water intake

Hi Sarah,

It was great talking with you. Thanks for sharing your concerns with RD regarding the water intake. I've attached a trip report that discusses some of the community's concerns with their water intake. I want to introduce you to Jason Bluhm, the VSW program manager. He would be the community point of contact for potential projects.

If you have any additional questions regarding RD programs please feel free to reach out to me. Thanks

ROBERT CHAMBERS

Director, Business & Community Programs | West Area Manager

United States Department of Agriculture

800 E Palmer Wasilla Hwy, Suite 201; Palmer, AK 99645-6539
Phone: (907) 761-7770 | Cell: (907) 982-8641
Fax: (855) 201-1074

Sara Yockey

From: Chambers, Robert - RD, AK <robert.chambers@usda.gov>
Sent: Thursday, December 1, 2022 4:13 PM
To: sarah.yockey@prohands.com
Cc: Bluhm, Jason R (DOT)
Subject: Coffman Cove water intake
Attachments: SDS 2015 Water Source Info.pdf

Hi Sarah,

It was great talking with you. Thanks for sharing your concerns with RD regarding the water intake. I've attached a trip report that discusses some of the community's concerns with their water intake. I want to introduce you to Jason Bluhm, the VSW program manager. He would be the community point of contact for potential projects.

If you have any additional questions regarding RD programs please feel free to reach out to me. Thanks

ROBERT CHAMBERS
Director, Business & Community Programs | West Area Manager

United States Department of Agriculture
800 E Palmer Wasilla Hwy, Suite 201; Palmer, AK 99645-6539
Phone: (907) 761-7770 | Cell: (907) 982-8641
Fax: (855) 201-1074

See pages 3, 4, 5, 11

VILLAGE SAFE WATER TRIP REPORT

DATE: 6-9 July 2011

REPORTER: Lynn Marino, P. E.

LOCATION: Coffman Cove

VSW PROJECT NUMBER: 09EK54

PURPOSE: To inspect the completed raw water tank overflow and observe installation of permanent and temporary stream gauges.

CONTACTS: Elaine Price, City Administrator
Misty Fitzpatrick, Mayor
Ron Rusher, Water/Sewer Operator
Clint Covey, City Maintenance Foreman
Justin Covey, City Maintenance Crew
Nate Ente, City Maintenance Crew
Matt Edge, CRW
Mario Contreras, CRW
Jan Deick, Golder & Associates
Matt Dillon, Golder & Associates

ACCOMPLISHMENTS:

- With Matt Edge, inspected the new raw water tank overflow.

Water flows by gravity from an intake in Chum Creek (Figure 1) to the raw water tank and, as needed, into the water plant. Unneeded water flows out the tank overflow and back into Chum Creek.

The raw water tank has been in operation for over a year and has helped keep the city from running out of water during dry periods. However, the tank overflow, as originally designed and constructed, did not adequately control and direct the overflowing water. Afraid water from the tank would erode the steep hillside between the tank and the creek, water operator Ron Rusher attached a hose to the overflow pipe. This temporary fix helped, but vibrations from the flowing water caused the hose to come apart. A more permanent solution was needed.

CRW re-designed the overflow, and a city crew built it (Figures 2-5). Erosion is no longer a problem. However, one construction issue remains. The tank transducer does not work.

CRW employee, electrical designer, and licensed electrician Mario Contreras came with CRW engineer Matt Edge to Coffman Cove to troubleshoot the problem with the transducer. He checked the wires from the tank to the control panel, and he checked the control panel. Both are

fine, and Mario concluded the problem is with the transducer, itself. He recommended ordering and installing a new one.

The following work remains to be done to complete the water tank project:

- o Preparation of record drawings and an O&M manual
- o Replacing the tank transducer

Taking advantage of having an electrician in Coffman Cove, water operator Ron Rusher asked Mario to inspect the three lift stations, none of which was working correctly, and to diagnose a problem in the water plant. Mario identified the following problems:

Lift station #1	Stop float failed. (The city has since replaced the stop float.)
Lift station #2	Seal minder on pump #1 detecting a leak. The motor will need to be replaced.
Lift station #3	Voltage monitor relay burned out. The monitor will need to be replaced.
Water plant	Bad pressure switch causing booster pump #1 to fail immediately after it turns on. The pressure switch will need to be replaced.

- Observed installation of two stream gauges in Chum (aka Dog) Creek, one permanent and one temporary.

Chum Creek is the water source for Coffman Cove. The city has a permit from DNR to withdraw water, but the amount they are allowed to withdraw varies by month, depending on the anticipated needs of salmon and other fish.

The smallest allowable withdrawals are in summer, the driest time of year in Coffman Cove. CRW, the city, and VSW suspect actual withdrawals exceed allowed withdrawals in summer and possibly at other times of the year.

In the feasibility study they completed in 2004, CRW recommended construction of a second water intake, plus pipeline, in Coffman Creek to either supplement or replace the Chum Creek intake. The estimated cost of a second intake and pipeline is approximately \$6 million.

It will be difficult for a small community like Coffman Cove to qualify for \$6 million in grant money. Demonstrating a need for a second intake is essential.

Stream gauges measuring year round flow will provide the data required to calculate the amount of water in Chum Creek. Comparing this information with the amount of water processed at the water plant will tell us whether the city is meeting, or failing to meet, the requirements of their DNR permit, and whether a second intake is needed.

CRW hired Golder, Inc., as a sub, to recommend where and how best to install stream gauges. Golder hydrogeologists Jan Deick and Matt Dillon measured the depths of both Chum and Coffman Creeks (Figure 6) and installed temporary stream gauges in Chum Creek (Figure 7), upstream of the city's water intake, and in Coffman Creek.

The existing intake in Chum Creek is not in an ideal location. (Note the sand bags and rocks in Figure 1, piled up to encourage water to continue flowing into the intake.) Golder recommends moving the Chum Creek intake upstream to a location where water flow is more likely to be stable over time, and this is where they installed the temporary stream gauge.

The temporary stream gauge Golder installed in Coffman Creek is located at the site they recommend for a future water intake, if one is built.

Along with Matt Edge, the Golder hydrogeologists also oversaw installation of a permanent stream gauge in Chum Creek. (The city's DNR permit requires a permanent stream gauge.) The location Golder selected is beside a highway bridge over the creek (that is, in a place with good access), downstream from the city's water intake.

The permanent stream gauge consists of a vertical pipe, attached to two horizontal pipes, equipped with well screens (Figure 8). A city crew installed it.

The city's backhoe operator dug a trench in the creek (Figure 9), and lifted the stream gauge and placed it in the trench (Figures 10-11). He then covered the horizontal pipes with fill (Figure 12) until the stream bed was again at its original level. A transducer will be placed in the vertical pipe, and every few months, over the next year, Golder hydrogeologists will download stream depth data, calculate stream velocity, and determine stream flow.

At its current location, the city's water intake is extremely vulnerable to changes in stream flow. A fallen tree, downstream of the intake, has

dammed a portion of the creek (Figure 13). If (when) this breaks, water will flow away from the intake, leaving it largely, or entirely, dry.

- Met with city administrator Elaine Price.

City crews installed the stream gauge and the tank overflow. The city will pay them and be reimbursed by the VSW grant. We discussed how much to pay.

Elaine said the crew did good work, under difficult conditions (rain), and deserved Davis Bacon wages, and I agreed. Clint Covey, foreman and backhoe operator, will be paid \$36.83/hour. The other workers will be paid \$29.96/hour.

FOLLOW UP:

- Track completion of the tank project and collection of stream gauge data over the next year.
- As CRW completes them, review plans for replacing the leaking valve vault at lift station #1.

cc. Bill Griffith, VSW (sent electronically)
Greg Magee, VSW (sent electronically)
Doug Poage, VSW (sent electronically)
George Wilson, VSW (sent electronically)
Elaine Price, City of Coffman Cove (sent electronically)
Lawrence Blood, RUBA (sent electronically)
Van Madding, RMW (sent electronically)
Jon Hermon, CRW (sent electronically)
Matt Edge, CRW (sent electronically)

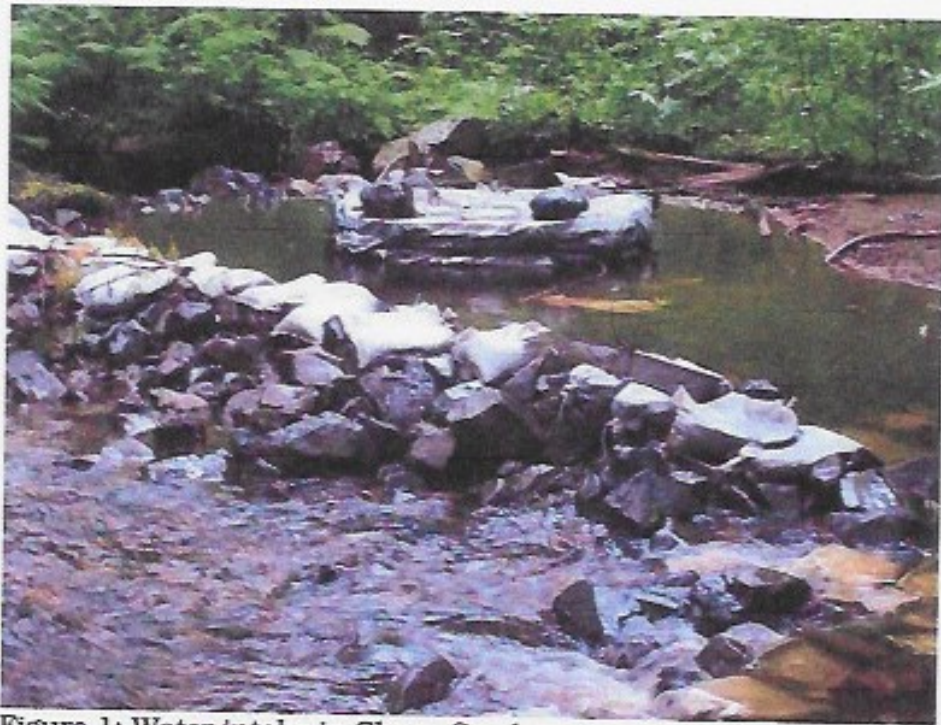


Figure 1: Water intake in Chum Creek.



Figure 2: New overflow pipe coming out of the raw water tank.



Figure 3: Overflow pipe continuing over the hillside to Chum Creek.



Figure 4: End of overflow pipe.



Figure 5: Water flows from the tank overflow pipe, into a gabion, and to the creek.



Figure 6: Measuring the depth of Chum Creek.



Figure 7: Temporary stream gauge in Chum Creek. Golder attached the pipe to the tree to increase its stability when the stream floods. A pressure transducer inserted into the pipe will measure water levels.



Figure 8: Assembling the permanent stream gauge.



Figure 9: The backhoe dug a trench, approximately five feet deep, in the creek.



Figure 10: The backhoe lifted the stream gauge...



Figure 11: ...and placed it in the stream.



Figure 12: The backhoe covered the horizontal arms of the stream gauge to hold it in place.



Figure 13: A tree fall has dammed a portion of Chum Creek. If this fails, water will flow away from the city's water intake, leaving the town without water.

Best Practices Score
Coffman Cove
Fall 2022

Category	OBM Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact
Operator Certification	Utility has more than one operator certified to the level of the water system.	10				
	Primary operator is certified to the level of the water system and the backup operator holds some level of certification. In water treatment or distribution.	7		System Operator Assist Worker Treatment 2 Certification level: WF 2	Operator number needs 3.0 CEUs by 12/31/24 to receive his WF 2 in 2024. Allan Thompson and William Fitzpatrick need 10.000 and pass the WTI exam. Please see the enclosed flyer with more information about certification.	ADEC Operator Certification Program 466-1319
	Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator.	5	5	Backup Operator: Allen Thompson Certification level: Operator holds no current certification		
	Utility has one or more operators certified at some level of water treatment or distribution.	3		Record number of the certification of certification: Allen Thompson and William Fitzpatrick have no certification		
	Utility has no certified operators.	0				
Preventive Maintenance Plan	Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified.	25				
	Utility has a written PM plan; performance of PM and record keeping are not consistent.	15	15	The utility is not performing the required maintenance or not keeping records of maintenance.	To receive the full points in this category, the category must have a Preventive Maintenance plan that they follow and the completed plan must be submitted to your assigned R/W each quarter.	Tanner Cole ADEC R/W 269-7668
	Utility has no PM plan or performs no PM.	0				
	Utility has no monthly and reporting violation during the past year.	10				
Compliance	Utility had 10 or less violations during the past year.	5				
	Utility had more than the Monitoring and Reporting violation during the past year.	0	5	The utility has 5 Drinking Water Monitoring and Reporting violations in 2022.	The Drinking Water Program provides you with an Annual Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and submitted in a timely manner.	Any of ADEC Drinking Water Program 376-1881
Utility Management Training	A person who holds a position of responsibility for management of the utility has completed a CECA approved Utility Management course or other utility management training course within the last five years.	5	5	Terra Green recorded CECA scores for annual utility training on 12/16/2020.	To maintain the full points in this category, consider sending someone to one of the free R/W training each year.	
	The utility owner's governing body meets routinely consistent with the local ordinance/charter requirements and receives a current report from the operator.	5				
Meetings of the Governing Body	The utility owner's governing body meets routinely consistent with the local ordinance/charter requirements and receives a current report from the operator.	2	2	Minutes were provided for the following months during this reporting period: December 2021, January, February, March, and April 2022. The most operator report was not consistently included in the meeting minutes.	To receive additional points, the governing body needs to meet according to local ordinance by law and submit meeting minutes to R/W. The minutes should document that a report to the council was made by the operator. Contact your assigned R/W for assistance.	
	The utility owner's governing body does not meet.	0				
Budget	Utility owner and the utility have each adopted a realistic budget and budget amendments are adopted as needed; accurate monthly budget reports are prepared and submitted to the governing body.	15	10	An adopted budget was provided, but review of financial reports was not included in the meeting minutes and R/W was not provided with monthly financial reports.	Provide R/W with accurate monthly financial reports that are submitted to the council and documented in meeting minutes.	Lisa LeMay DECA R/W 465-6814
	Either the utility or the utility owner has adopted and implemented a budget; the other has not.	10				
Revenue	Utility owner and the utility have not adopted a budget, but it is not being implemented.	0				
	Utility is collecting revenue sufficient to cover the utility's operating expenses and to contribute to a repair and replacement reserve.	20				
Financial	Utility has a collective revenue sufficient to cover expenses.	15	0	Documentation was not provided to R/W during this reporting period.	Provide R/W with accurate monthly financial reports that show the utility is collecting sufficient revenue to cover operating expenses. Contact your R/W for advice and assistance.	
	Utility has a fee schedule and a collection policy that is followed.	5				
Worker's Compensation Insurance	Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place.	5	5	Continuous coverage for the utility owner was confirmed by the Alaska Marine and League Joint Insurance Association on 03/24/22.	Full points have been awarded. The utility owner must maintain an active worker's compensation policy to contribute receiving these points.	
	Utility has no worker's compensation policy.	0				
Payroll Liability Compliance	Utility owner has not been audited for payroll taxes and is not current with all payroll tax obligations.	2	5	The utility owner has no past due tax liabilities and is current with all tax obligations.	Full points have been awarded. Continue to submit timely reports and payments to maintain these points.	
	Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed.	0				
CECA OBM Score	0		32			
TOTAL SCORE			32			















11-18-22

Please accept this as my
official letter of resignation
from City Council.

Thank you-

Kate

A handwritten signature in cursive script, appearing to read 'Kate', followed by a long horizontal line extending to the right.

Council

Kate Holtman <kateholtman@gmail.com>

Sun 11/27/2022 2:41 PM

To: PJ Olson <CCSeatG@outlook.com>

Cc: Mikael & Julie Ashe <mikaelseatc@gmail.com>; Jack & Elizabeth Mulcare <jackmulcare@gmail.com>; Terry Coleman <twcoleman2001@yahoo.com>; Dawn Rosenlund <kl7rm@yahoo.com>; Yvonne Drozdowicz-Somfleth <YvonneDSomfleth@gmail.com>; Terra Green <treasurer@ccalaska.com>; Deputy Clerk <clerk2@ccalaska.com>; Heather Hedges <heather@ccalaska.com>

Good morning, fellow council members and city staff.

I hope you've all had a great holiday weekend.

I would like to rescind my resignation from council. I look forward to open discussions and positive changes.

Thank you, Kate Holtman

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Faint handwritten text, possibly a stamp or additional signature]

[Handwritten date: 11-28-22]

Sara Yockey

From: Chambers, Robert - RD, AK <robert.chambers@usda.gov>
Sent: Friday, December 9, 2022 2:38 PM
To: sarah.yockey@prohands.com
Cc: Bluhm, Jason R (DOT); Bowser, Bary - RD, AK
Subject: RE: Coffman Cove water intake
Attachments: coffman-cove-fall-2022.pdf; SDS 2015 Water Source Info.pdf; 508_RD_FS_RHS_SEARCH.pdf

Hi Sarah,

Thanks for the follow up. I had sent this email out earlier. Coffman Cove is a State of Alaska - Village Safe Water community. You would want to reach out to Jason Bluhm to discuss the project. Please be aware that Rural Development has funds available that could assist the community in preparing a preliminary engineering report and environmental report. These documents would be required for construction. I've attached information on the SEARCH grant, you would need to apply through our online application system, RDApply, information located here: [RD Apply | Rural Development \(usda.gov\)](#). We have technical assistance providers that could assist the community in submitting an application.

Your RD point of contact would be Bary Bowser. Please let us know if you have any questions

ROBERT CHAMBERS

Director, Business & Community Programs | West Area Manager

United States Department of Agriculture
800 E Palmer Wasilla Hwy, Suite 201; Palmer, AK 99645-6539
Phone: (907) 761-7770 | Cell: (907) 982-8641
Fax: (855) 201-1074

From: Chambers, Robert - RD, AK
Sent: Thursday, December 1, 2022 4:13 PM
To: sarah.yockey@prohands.com
Cc: Bluhm, Jason R (DOT) <jason.bluhm@alaska.gov>
Subject: Coffman Cove water intake

Hi Sarah,

It was great talking with you. Thanks for sharing your concerns with RD regarding the water intake. I've attached a trip report that discusses some of the community's concerns with their water intake. I want to introduce you to Jason Bluhm, the VSW program manager. He would be the community point of contact for potential projects.

If you have any additional questions regarding RD programs please feel free to reach out to me. Thanks

ROBERT CHAMBERS

Director, Business & Community Programs | West Area Manager

United States Department of Agriculture

800 E Palmer Wasilla Hwy, Suite 201; Palmer, AK 99645-6539
Phone: (907) 761-7770 | Cell: (907) 982-8641
Fax: (855) 201-1074

Sara Yockey

From: Chambers, Robert - RD, AK <robert.chambers@usda.gov>
Sent: Thursday, December 1, 2022 4:13 PM
To: sarah.yockey@prohands.com
Cc: Bluhm, Jason R (DOT)
Subject: Coffman Cove water intake
Attachments: SDS 2015 Water Source Info.pdf

Hi Sarah,

It was great talking with you. Thanks for sharing your concerns with RD regarding the water intake. I've attached a trip report that discusses some of the community's concerns with their water intake. I want to introduce you to Jason Bluhm, the VSW program manager. He would be the community point of contact for potential projects.

If you have any additional questions regarding RD programs please feel free to reach out to me. Thanks

ROBERT CHAMBERS
Director, Business & Community Programs | West Area Manager

United States Department of Agriculture
800 E Palmer Wasilla Hwy, Suite 201; Palmer, AK 99645-6539
Phone: (907) 761-7770 | Cell: (907) 982-8641
Fax: (855) 201-1074

See pages 3, 4, 5, 11

VILLAGE SAFE WATER TRIP REPORT

DATE: 6-9 July 2011

REPORTER: Lynn Marino, P. E.

LOCATION: Coffman Cove

VSW PROJECT NUMBER: 09EK54

PURPOSE: To inspect the completed raw water tank overflow and observe installation of permanent and temporary stream gauges.

CONTACTS: Elaine Price, City Administrator
Misty Fitzpatrick, Mayor
Ron Rusher, Water/Sewer Operator
Clint Covey, City Maintenance Foreman
Justin Covey, City Maintenance Crew
Nate Ente, City Maintenance Crew
Matt Edge, CRW
Mario Contreras, CRW
Jan Deick, Golder & Associates
Matt Dillon, Golder & Associates

ACCOMPLISHMENTS:

- With Matt Edge, inspected the new raw water tank overflow.

Water flows by gravity from an intake in Chum Creek (Figure 1) to the raw water tank and, as needed, into the water plant. Unneeded water flows out the tank overflow and back into Chum Creek.

The raw water tank has been in operation for over a year and has helped keep the city from running out of water during dry periods. However, the tank overflow, as originally designed and constructed, did not adequately control and direct the overflowing water. Afraid water from the tank would erode the steep hillside between the tank and the creek, water operator Ron Rusher attached a hose to the overflow pipe. This temporary fix helped, but vibrations from the flowing water caused the hose to come apart. A more permanent solution was needed.

CRW re-designed the overflow, and a city crew built it (Figures 2-5). Erosion is no longer a problem. However, one construction issue remains. The tank transducer does not work.

CRW employee, electrical designer, and licensed electrician Mario Contreras came with CRW engineer Matt Edge to Coffman Cove to troubleshoot the problem with the transducer. He checked the wires from the tank to the control panel, and he checked the control panel. Both are

fine, and Mario concluded the problem is with the transducer, itself. He recommended ordering and installing a new one.

The following work remains to be done to complete the water tank project:

- o Preparation of record drawings and an O&M manual
- o Replacing the tank transducer

Taking advantage of having an electrician in Coffman Cove, water operator Ron Rusher asked Mario to inspect the three lift stations, none of which was working correctly, and to diagnose a problem in the water plant. Mario identified the following problems:

Lift station #1	Stop float failed. (The city has since replaced the stop float.)
Lift station #2	Seal minder on pump #1 detecting a leak. The motor will need to be replaced.
Lift station #3	Voltage monitor relay burned out. The monitor will need to be replaced.
Water plant	Bad pressure switch causing booster pump #1 to fail immediately after it turns on. The pressure switch will need to be replaced.

- Observed installation of two stream gauges in Chum (aka Dog) Creek, one permanent and one temporary.

Chum Creek is the water source for Coffman Cove. The city has a permit from DNR to withdraw water, but the amount they are allowed to withdraw varies by month, depending on the anticipated needs of salmon and other fish.

The smallest allowable withdrawals are in summer, the driest time of year in Coffman Cove. CRW, the city, and VSW suspect actual withdrawals exceed allowed withdrawals in summer and possibly at other times of the year.

In the feasibility study they completed in 2004, CRW recommended construction of a second water intake, plus pipeline, in Coffman Creek to either supplement or replace the Chum Creek intake. The estimated cost of a second intake and pipeline is approximately \$6 million.

It will be difficult for a small community like Coffman Cove to qualify for \$6 million in grant money. Demonstrating a need for a second intake is essential.

Stream gauges measuring year round flow will provide the data required to calculate the amount of water in Chum Creek. Comparing this information with the amount of water processed at the water plant will tell us whether the city is meeting, or failing to meet, the requirements of their DNR permit, and whether a second intake is needed.

CRW hired Golder, Inc., as a sub, to recommend where and how best to install stream gauges. Golder hydrogeologists Jan Deick and Matt Dillon measured the depths of both Chum and Coffman Creeks (Figure 6) and installed temporary stream gauges in Chum Creek (Figure 7), upstream of the city's water intake, and in Coffman Creek.

The existing intake in Chum Creek is not in an ideal location. (Note the sand bags and rocks in Figure 1, piled up to encourage water to continue flowing into the intake.) Golder recommends moving the Chum Creek intake upstream to a location where water flow is more likely to be stable over time, and this is where they installed the temporary stream gauge.

The temporary stream gauge Golder installed in Coffman Creek is located at the site they recommend for a future water intake, if one is built.

Along with Matt Edge, the Golder hydrogeologists also oversaw installation of a permanent stream gauge in Chum Creek. (The city's DNR permit requires a permanent stream gauge.) The location Golder selected is beside a highway bridge over the creek (that is, in a place with good access), downstream from the city's water intake.

The permanent stream gauge consists of a vertical pipe, attached to two horizontal pipes, equipped with well screens (Figure 8). A city crew installed it.

The city's backhoe operator dug a trench in the creek (Figure 9), and lifted the stream gauge and placed it in the trench (Figures 10-11). He then covered the horizontal pipes with fill (Figure 12) until the stream bed was again at its original level. A transducer will be placed in the vertical pipe, and every few months, over the next year, Golder hydrogeologists will download stream depth data, calculate stream velocity, and determine stream flow.

At its current location, the city's water intake is extremely vulnerable to changes in stream flow. A fallen tree, downstream of the intake, has

dammed a portion of the creek (Figure 13). If (when) this breaks, water will flow away from the intake, leaving it largely, or entirely, dry.

- Met with city administrator Elaine Price.

City crews installed the stream gauge and the tank overflow. The city will pay them and be reimbursed by the VSW grant. We discussed how much to pay.

Elaine said the crew did good work, under difficult conditions (rain), and deserved Davis Bacon wages, and I agreed. Clint Covey, foreman and backhoe operator, will be paid \$36.83/hour. The other workers will be paid \$29.96/hour.

FOLLOW UP:

- Track completion of the tank project and collection of stream gauge data over the next year.
- As CRW completes them, review plans for replacing the leaking valve vault at lift station #1.

cc. Bill Griffith, VSW (sent electronically)
Greg Magee, VSW (sent electronically)
Doug Poage, VSW (sent electronically)
George Wilson, VSW (sent electronically)
Elaine Price, City of Coffman Cove (sent electronically)
Lawrence Blood, RUBA (sent electronically)
Van Madding, RMW (sent electronically)
Jon Hermon, CRW (sent electronically)
Matt Edge, CRW (sent electronically)

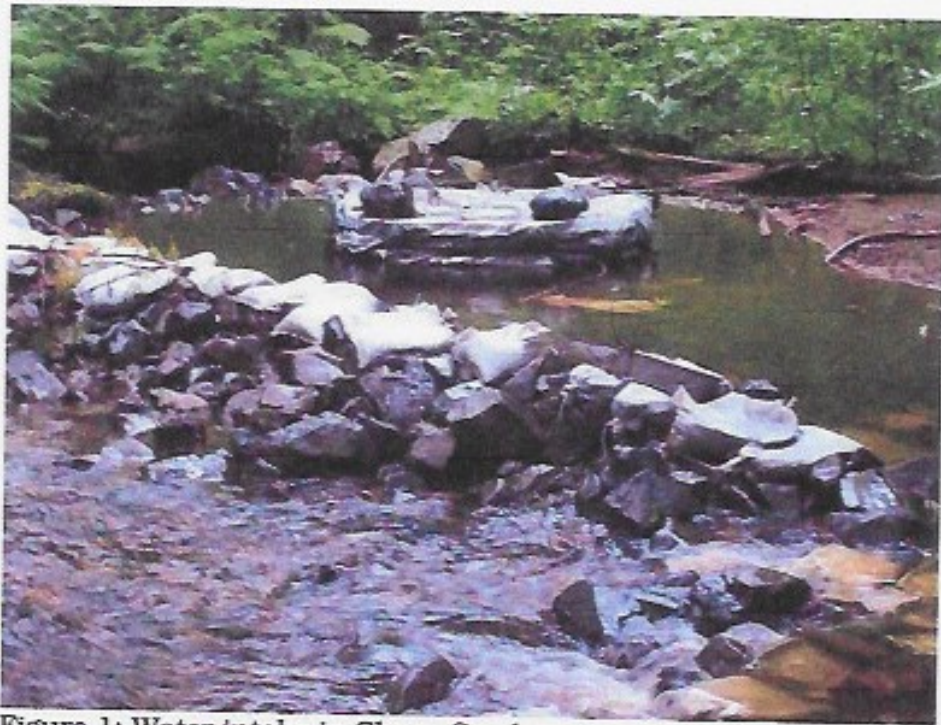


Figure 1: Water intake in Chum Creek.



Figure 2: New overflow pipe coming out of the raw water tank.



Figure 3: Overflow pipe continuing over the hillside to Chum Creek.



Figure 4: End of overflow pipe.



Figure 5: Water flows from the tank overflow pipe, into a gabion, and to the creek.



Figure 6: Measuring the depth of Chum Creek.

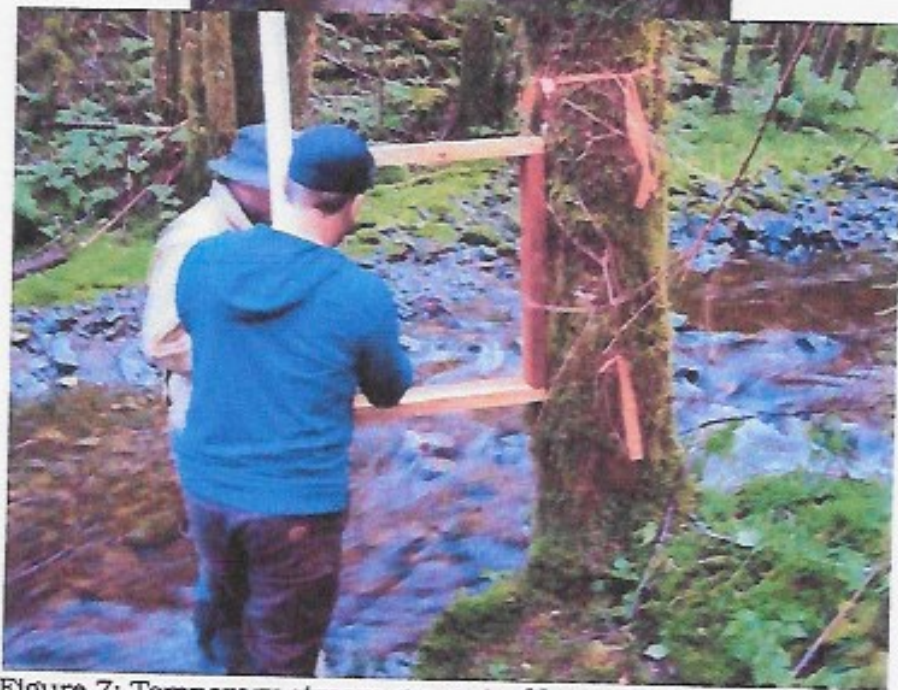


Figure 7: Temporary stream gauge in Chum Creek. Golder attached the pipe to the tree to increase its stability when the stream floods. A pressure transducer inserted into the pipe will measure water levels.



Figure 8: Assembling the permanent stream gauge.



Figure 9: The backhoe dug a trench, approximately five feet deep, in the creek.



Figure 10: The backhoe lifted the stream gauge...



Figure 11: ...and placed it in the stream.



Figure 12: The backhoe covered the horizontal arms of the stream gauge to hold it in place.



Figure 13: A tree fall has dammed a portion of Chum Creek. If this fails, water will flow away from the city's water intake, leaving the town without water.

Best Practices Score
Coffman Cove
Fall 2022

Category	OBM Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact
Operator Certification	Utility has more than one operator certified to the level of the water system.	10				
	Primary operator is certified to the level of the water system and the backup operator holds some level of certification. In water treatment or distribution.	7		System Operator: Robert Abster Certification level: WF 2	Operator: Robert Abster Certification level: WF 2	
	Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator.	5	5	Backup Operator: Allen Thompson Certification level: Operator holds no current certification	Operator: Allen Thompson and William Thompson Please see the enclosed flyer with more information about certification.	ADEC Operator Certification Program 400-1310
	Utility has one or more operators certified at some level of water treatment or distribution.	3		Robert Abster holds the correct level of certification. Allen Thompson and William Thompson hold no certification.		
	Utility has no certified operators.	0		Principals hold no certification.		
Preventive Maintenance Plan	Utility has a written PM plan. PM is performed on schedule. Records of completion are submitted on a quarterly basis and have been verified.	25				
	Utility has a written PM plan; performance of PM and record keeping are not consistent.	15	15	The utility is not performing the required maintenance or not keeping records of maintenance.	To receive the full points in this category, the category must have a Preventive Maintenance plan that they follow and the completed plan must be submitted to your assigned R/W each quarter.	Tanner Cole ADEC R/W 209-7608
	Utility has no PM plan or performs no PM.	0				
	Utility has no monthly and reporting violations during the past year.	10				
Compliance	Utility had 10 or less violations during the past year.	5				
	Utility had more than 10 violations during the past year.	0	5	The utility has 5 Drinking Water Violations and reporting violations in 2021.	The Drinking Water Program provides you with an Annual Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and submitted in a timely manner.	Any of ADEC Drinking Water Program 376-1811
Utility Management Training	A person who holds a position of responsibility for management of the utility has completed a CCEA approved Utility Management course or other utility management training course within the last five years.	5	5	Terra Green completed CCEA course for Rural Utilities training on 12/16/2020.	To maintain the full points in this category, consider sending someone to one of the free R/W training each year.	
	The utility owner's governing body meets routinely, consistent with the local ordinance/bylaw requirements and receives a current report from the operator.	5				
Meetings of the Governing Body	The utility owner's governing body meets routinely, consistent with the local ordinance/bylaw requirements and receives a current report from the operator.	2	2	Minutes were provided for the following months during this reporting period: December 2021, January, February, March, and April 2022. The most operator report was not consistently included in the meeting minutes.	To receive additional points, the governing body needs to meet according to local ordinance/bylaw and submit meeting minutes to R/W. The minutes should document that a report to the council was made by the operator. Contact your assigned R/W for assistance.	
	The utility owner's governing body does not meet.	0				
Budget	Utility owner and the utility have each adopted a realistic budget and budget amendments are adopted as needed. Accurate monthly budget reports are prepared and submitted to the governing body.	15	10	An adopted budget was provided, but review of financial reports was not included in the meeting minutes and R/W was not provided with monthly financial reports.	Provide R/W with accurate monthly financial reports that are submitted to the council and documented in meeting minutes.	Lara LeMay CCEA R/W Program 445-4814
	Either the utility or the utility owner has adopted and implemented a budget, the other has not.	10				
Revenue	Utility owner and the utility have not adopted a budget, but it is not being implemented.	0				
	Utility is collecting revenue sufficient to cover the utility's operating expenses and to contribute to a repair and replacement reserve.	20				
Financial	Utility has a collective revenue sufficient to cover expenses.	25	0	Documentation was not provided to R/W during this reporting period.	Provide R/W with accurate monthly financial reports that show the utility is collecting sufficient revenue to cover operating expenses. Contact your R/W for advice and assistance.	
	Utility has a fee schedule and a collection policy that is followed.	5				
Worker's Compensation Insurance	Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place.	5	5	Continues coverage for the utility owner was confirmed by the Alaska Marine and League Joint Insurance Association on 03/24/22.	Full points have been awarded. The utility owner must maintain an active worker's compensation policy to continue receiving these points.	
	Utility has no worker's compensation policy.	0				
Payroll Liability Compliance	Utility owner has been audited and is current with all tax obligations.	2				
	Utility is not current with all tax obligations and/or does not have a signed repayment agreement for back taxes owed.	0	5	The utility owner has no past due tax liabilities and is current with all tax obligations.	Full points have been awarded. Continue to submit timely reports and payments to maintain these points.	
CIP OBM Score	0		32			
TOTAL SCORE			32			













